



TECHNICAL ADVISORY COMMITTEE
9:00 AM, 2nd Floor – Commission Chambers

TALLAHASSEE CITY HALL
300 S. Adams Street
Tallahassee, Fl. 32301

September 8, 2015

1. AGENDA MODIFICATIONS

2. CONSENT

A. Minutes of the June 23, 2015 Committee Meeting

The minutes of the June 23, 2015 Committee Meeting are provided for committee review and approval.

Recommended Action: *Approve the June 23, 2015 Committee Meeting Minutes.*

3. PRESENTATIONS/DISCUSSION/ACTION

A. US 27 (Apalachee Parkway) at Magnolia Drive Intersection Safety Study

The recently completed intersection safety study will be presented to the committee for information.

Recommended Action: *For presentation only.*

B. SUNTrails (“State Multi-Use, Non-Motorized Trails”) presentation

A presentation on the Florida SUNTrails initiative will be provided, including the proposed trail connectors in the CRTPA region.

Recommended Action: *For committee information.*

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-6800. The telephone number of the Florida Relay TDD Service is #711.

C. Florida Arts Trail Project Update

An update on the Florida Arts Trail project in Gadsden County will be presented.

Recommended Action: *For committee information.*

D. Connections 2040 Regional Mobility Plan – Project Schedule and Update

CRTPA staff will provide an update to the committee members on the remainder of the RMP project schedule and work products in progress.

Recommended Action: *For committee information.*

E. OPEN FORUM FOR PUBLIC COMMENT

Citizens are invited to address the committee.

F. INFORMATION

- **September 21, 2015 CRTPA Agenda**
The September 21, 2015 CRTPA Agenda is provided for committee information.

G. ITEMS FROM COMMITTEE MEMBERS OR STAFF

Next TAC Committee Meeting Dates:

October 6, 2015

City Commission Chambers
2nd Floor City Hall
300 S. Adams Street
Tallahassee, Fl.

November 3, 2015

Tallahassee Room
2nd Floor City Hall
300 S. Adams Street
Tallahassee, Fl.

September 8, 2015



AGENDA ITEM 2A

MINUTES OF THE JUNE 23, 2015 COMMITTEE MEETING

REQUESTED BY: CRTPA

TYPE OF ITEM: Consent

STATEMENT OF ISSUE

The Minutes of the June 23, 2015 Committee Meeting have been provided for review and approval.

Meeting Minutes

TECHNICAL ADVISORY COMMITTEE

June 23, 2015

MEMBERS PRESENT: Brian Waterman, Allen Secreast, Charles Wu, Ryan Guffey, Cherie Bryant, Jill Jeglie, Luis Serna

STAFF PRESENT: Jack Kostrzewa, Lynn Barr, Yulonda Mitchell, Harry Reed, Starsky Harrell, Ryan Wetherell, Zach DeVeau, Charles Hargraves, John Fielding (Atkins)

1. **AGENDA MODIFICATIONS:** NONE

2. **CONSENT**

A. **Minutes of the May 12, 2015 Committee Meeting**

B. **2015 CRTPA Calendar Revision**

Action: *The consent agenda was approved unanimously with a quorum present. The motion was made by Mr. Ryan Guffey and seconded by Ms. Jill Jeglie.*

3. **PRESENTATIONS/DISCUSSION/ACTION**

A. **Fiscal Year (FY) 2016-2020 Transportation Improvement Program (TIP) Adoption**

Mr. Greg Burke provided a brief overview of the proposed TIP and the public meetings associated with it and asked for committee approval.

Action: *A motion to approve the TIP was made by Mr. Brian Waterman and seconded by Ms. Cherie Bryant. The motion passed unanimously with a quorum present.*

B. **Fiscal Year (FY) 2017-2021 Priority Project Lists**

Mr. Greg Burke, CRTPA Staff, presented the proposed Fiscal Year (FY) 2017-2021 Priority Project Lists for committee approval.

Action: *A motion to approve the PPL's was made by Mr. Ryan Guffey and seconded by Mr. Charles Wu. The motion passed unanimously with a quorum present.*

C. **Capital City to the Sea Trail – Coastal Trail Project Development and Environmental (PD&E) Study**

An update on the Coastal Trail Project was provided by Mr. Ryan Wetherell of Kimley-Horn. Included in the update was a review of the public meeting held in Wakulla County on June 22, 2015.

Action: *The TAC unanimously approved a recommendation of approval with a quorum present. The motion was made by Mr. Charles Wu and seconded by Mr. Allen Secreast.*

D. **Connections 2040 Regional Mobility Plan – Final Cost Feasible Plan**

Mr. Jack Kostrzewa, CRTPA staff, presented the Final Cost Feasible Plan for committee review.

Action: *The TAC recommended approval of the Final Cost Feasible Plan with a motion being made by Mr. Charles Wu and seconded by Mr. Ryan Guffey. The motion passed unanimously with a quorum present.*

4. **OPEN FORUM FOR PUBLIC COMMENT**

Citizens were invited to address the Committee; however, there were none in attendance.

5. **INFORMATION**

- **June 29, 2015 CRTPA Agenda**

The June 29, 2015 CRTPA Agenda was provided for committee information.

- **Thomasville Road Planning Study**

Ms. Lauren Boes, RS&H, gave a brief presentation on the status of the Thomasville Road Planning Study. Mr. Ryan Wetherell also gave a brief presentation on the Welaunee Study, which is being coordinated with the Thomasville Road Planning Study.

6. **ITEMS FROM COMMITTEE MEMBERS OR STAFF**

- The Next Committee Meeting Date was shown as September 8, 2015

The meeting was adjourned at 10 am.



September 8, 2015

COMMITTEE AGENDA ITEM 3 A

US 27 (APALACHEE PARKWAY) AT MAGNOLIA DRIVE INTERSECTION SAFETY STUDY

REQUESTED BY: FDOT

TYPE OF ITEM: Information

STATEMENT OF ISSUE

An update by Florida Department of Transportation (FDOT) consultant staff on recommended improvements to increase safety at the intersection of Apalachee Parkway and Magnolia Drive will be provided. Pedestrian safety improvements at this location are identified on the CRTPA's most recently adopted Transportation Systems Management (TSM) Priority Project List (FY 2017 – FY 2021).

HISTORY AND ANALYSIS

An Intersection Safety Study has been performed by the FDOT District 3. The study was conducted “to enhance the safety of the pedestrians and bicyclists crossing at the intersection due to recent sidewalk improvements along US 27/SR 20 (Apalachee Parkway) and to investigate the need for marked crosswalks on all four legs of the signalized intersection at Magnolia Drive (SR 265/CR 265). Additionally, the District is seeking to provide continuity for the County’s planned Lafayette Trail located one block south of Apalachee Parkway” (source: Study’s Executive Summary).

Project Origin

As a background, on August 1, 2014, the CRTPA sent an email to the Florida Department of Transportation requesting the study of Apalachee Parkway (SR 20) and Magnolia Drive (SR 265) related to potential pedestrian safety improvements. Specifically, the email noted:

“This intersection provides challenges to pedestrians given the high volume of vehicular traffic, large number of lanes to cross and associated crosswalk distances (including the absence of a marked crosswalk on the east side of intersection). Additionally, the recent completion of Apalachee Parkway sidewalks east of this location (as well as the planned construction of sidewalks beginning approximately .7 miles to the west associated with scheduled resurfacing of the Parkway in 2016) has facilitated improved pedestrian mobility in this regional commercial corridor.”

Furthermore, the CRTPA placed this project, ranked #3, on the agency's most recent Transportation Systems Management Priority Project List (FY 2017 – FY 2021) that was adopted on June 29, 2015. Specifically, the agenda item for the TSM PPL noted:

"PROJECT ADDITION

Apalachee Parkway (SR 20) and Magnolia Drive (SR 265) Pedestrian Safety Improvements

The CRTPA has met several times with the FDOT to discuss pedestrian challenges at this location due to the high volume of vehicular traffic, large number of lanes to cross and associated crosswalk distances (including the absence of a marked crosswalk on the east side of intersection). A planning level study was initiated by the FDOT at this location in the spring of 2015.

Additionally, the recent completion of Apalachee Parkway sidewalks east of this location (as well as the planned construction of sidewalks beginning approximately .7 miles to the west associated with scheduled resurfacing of the Parkway in 2016) has facilitated increased pedestrian mobility in this regional commercial corridor. Furthermore, a multiuse trail is planned on the eastside of Magnolia connecting to Apalachee Parkway.

The CRTPA most recently met with the FDOT representatives in May and discussed this proposed project including the CRTPA's TAC recommendation, discussed above, that the study include the Magnolia/Lafayette Street intersection to the south. This project is recommended for ranking as #3 on the TSM PPL."

Additionally, the agency's previous Regional Mobility Plan (adopted in 2010), although it did not specifically note the nature of the improvement, identified Magnolia Drive (Lafayette Street to north of Apalachee Parkway) for intersection improvement.

FDOT Study

In early 2015, the CRTPA meet with the FDOT District 3 Safety Office to discuss the intersection and the study was soon initiated by the District.

As part of the study, pedestrian and bicycle counts were conducted on Thursday, April 16, 2015 from 11 AM to 8 PM. A total of 120 pedestrian crossings and 17 bicycle crossings occurred over the nine hour period. Of these crossings, as noted in the study, "15 crossings (4 bicycles, 11 pedestrian) across the east leg which does not have a crosswalk or pedestrian signals."

A crash analysis was also performed for the five-year period from 2009 – 2013. Although there were no reported pedestrian or bicycle crashes at or in the intersection's vicinity during this period, there were 111 vehicle crashes pursuant to FDOT Crash Analysis Reporting Systems (CAR).

The FDOT Study recommends the installation of a crosswalk along the eastern leg of the intersection (where one currently does not exist). In order to facilitate this installation, the median and service road at the southeast corner of the intersection will need to be reconfigured.

The study provides other recommendations including:

- Replace the non-standard pedestrian signals with countdown signals. Replace the pushbuttons with accessible/audible pedestrian pushbuttons and upgraded signs. Audible speech message signals can benefit the sighted pedestrians at this location to cross with the appropriate phase.
- Install missing detectable warning surface in southeast corner ramp and reduce slope to meet the ADA standards.
- Consider installing high emphasis crosswalks at this intersection due to the unusual geometry which can distract drivers.

The study identifies that the estimated cost for the improvements is approximately \$230,000. The next phase of the project would be design.

September 8, 2015



AGENDA ITEM 3D

**CONNECTIONS 2040 REGIONAL MOBILITY PLAN (RMP)
SCHEDULE FOR PLAN ADOPTION**

REQUESTED BY: CRTPA

TYPE OF ITEM: Information

STATEMENT OF ISSUE

The purpose of this item is to provide the schedule for Connections 2040 Regional Mobility Plan (RMP) adoption.

BACKGROUND

At the June 29, 2015 CRTPA Board Meeting, the Cost Feasible Plan component of the Connections 2040 Regional Mobility Plan (RMP) was approved. Since that time, the Project Team has been working on the documentation and schedule for adopting the final Connections 2040 RMP. Below is the schedule for adopting the plan:

September 24, 2015

CRTPA staff will be holding a formal public meeting to announce the release of the Draft Final Connections 2040 RMP. This meeting takes place from 6 pm – 7:30 pm in the Tallahassee Room, which is located on the second floor of Tallahassee's City Hall, and marks the beginning of the formal comment and review period of the Plan prior to final adoption at the CRTPA Board meeting on November 16th.

October 6, 2015

The Draft Final Connections 2040 RMP will be formally presented to the CRTPA Committees.

October 19, 2015

The Draft Final Connections 2040 RMP will be formally presented to the CRTPA Board along with any comments provided by the CRTPA Committees or general public.

October 29, 2015

The Formal Public Hearing for the Draft Final Connections 2040 RMP will be held from 6 pm – 8 pm in the Tallahassee Commission Chambers located on the second floor of Tallahassee's City Hall.

November 3, 2015

The Final Connections 2040 RMP will be presented to the CRTPA Committees along with any comments received from the Public Hearing.

November 16, 2015

The Final Connections 2040 RMP will be presented to the C RTPA Board along with any comments received from the C RTPA Committees, Public Hearing, and general public for final adoption.

September 8, 2015



AGENDA ITEM 5

SEPTEMBER 21, 2015 CRTPA AGENDA

REQUESTED BY: CRTPA

TYPE OF ITEM: Information

STATEMENT OF ISSUE

The September 21, 2015 CRTPA Agenda is provided for committee information as an attachment to this agenda.

CRTPA BOARD

MEETING OF MONDAY, SEPTEMBER 21, 2015 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."

DRAFT AGENDA

1. AWARDS AND SPECIAL PRESENTATIONS

- CRTPA Eleventh Annual Transportation Disadvantaged Awards: Annually, nominations are sought from agencies participating in the Transportation Disadvantaged Programs in Gadsden, Jefferson, Leon and Wakulla counties for outstanding driver and outstanding safety record.

2. AGENDA MODIFICATIONS

3. CONSENT AGENDA

A. Minutes of the June 29, 2015 CRTPA Board Meeting

Recommended Action: <i>Approve consent agenda</i>
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4. CONSENT ITEMS PULLED FOR DISCUSSION

5. CRTPA DISCUSSION

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. Fiscal Year 2016 CRTPA Budget

The CRTPA's FY 2016 budget has been developed reflecting available federal funding as identified within the CRTPA's Unified Planning Work Program.

Recommended Action: *For Board Approval*

B. CRTPA General Planning Consultant Contract Extension

This item seeks extension of the CRTPA's General Planning Consultant (GPC) contract as well as approval to initiate the process to begin 2016 solicitation of general planning consultants to serve as the agency's GPC.

Recommended Action: *For Board Approval*

C. Capital City To the Sea Trails Supplemental Agreement Authorization

The Capital City to the Sea Trails projects requires a supplemental agreement under the Local Agency Program (LAP) that will de-obligate funds from one contract and utilize CRTPA SU funds to complete the project.

Recommended Action: *For Board Approval*

D. US 27 (Apalachee Parkway) at Magnolia Drive Intersection Safety Study

A presentation on the recently completed intersection safety study of Apalachee Parkway at Magnolia Drive will be provided.

Recommended Action: *For Board Information*

E. SUNTrails Presentation

A presentation on the Florida SUNTrails ("State multi-Use, Non-motorized Trails") initiative will be provided including proposed trail connectors in the C RTPA region.

Recommended Action: *For Board Information*

F. Florida Arts Trail Project Update

An update on the Florida Arts Trail project in Gadsden County will be presented.

Recommended Action: *For Board Information*

G. Executive Director Contract Discussion

A discussion of issues associated with the transition plan for the Executive Director of the C RTPA will be provided.

Recommended Action: *For Board Discussion and Possible Action*

6. EXECUTIVE DIRECTOR'S REPORT

A status report on the activities of the Capital Region Transportation Planning Agency (C RTPA) and other items of interest will be provided.

- Orchard Pond

Recommended Action: *For Board Information*

7. ITEMS FROM MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the C RTPA.

8. CITIZEN COMMENT

This portion of the agenda is provided to allow for citizen input on any C RTPA issue. Those interested in addressing the C RTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.

9. INFORMATION

- A. Correspondence
- B. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)
- C. FY 2015 – FY 2019 Transportation Improvement Program Administrative Amendments
- D. FY 2016 – FY 2020 Transportation Improvement Program Roll Forward Amendments
- E. Future Meeting Dates and Agenda Items (Next Meeting: October 19, 2015, 9 – 11:30 am)
- F. C RTPA Expense Reports

Recommended Action: <i>Information only - No action required</i>
