



September 19, 2017

AGENDA ITEM 3A

MINUTES

TYPE OF ITEM: Consent

The minutes and voting sheet from the June 19, 2017 CRTPA meeting are provided as ***Attachment 1***.

RECOMMENDED ACTION

Option 1: Approve the minutes of the June 19, 2017 CRTPA meeting.

ATTACHMENT

Attachment 1: Minutes and voting sheet of the June 19, 2017 meeting.



300 S. ADAMS STREET TALLAHASSEE, FL 32301
www.crtpa.org

CRTPA BOARD

MEETING OF MONDAY, JUNE 19, 2017 AT 1 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

Meeting Minutes

MEMBERS PRESENT

Commissioner Curtis Richardson, City of Tallahassee, Chair
Commissioner Nancy Miller, City of Tallahassee
Commissioner Kristin Dozier, Leon County
Commissioner Nick Maddox, Leon County
Commissioner John Daily, Leon County
Commissioner Randy Merritt, Wakulla County
Commissioner Eugene Hall, Jefferson County
Commissioner Daniel McMillian, Gadsden Cities

Staff Present: Thornton Williams, CRTPA Attorney; Greg Slay, CRTPA, Greg Burke, CRTPA; Colleen Roland, CRTPA; Lynn Barr, CRTPA; Jack Kostrzewa, CRTPA; Yulonda Mitchell, CRTPA; Suzanne Lex, FDOT; Starsky Harrell, FDOT

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 1:00 pm, with out a quorum. The meeting was placed in recess until a quorum was present. The meeting was called back into order at 1:20 pm.

2. AGENDA MODIFICATIONS

3. CONSENT AGENDA

- A. Minutes of the March 21, 2017 CRTPA Board Meeting**
- B. Updated CRTPA Citizens Multimodal Advisory Committee (CMAC) and Technical Advisory Committee (TAC) Bylaws Adoption**
- C. CRTPA Citizens Multimodal Advisory (CMAC) Members Appointment**
- D. Fiscal Year 2018 Grant Application for Transportation Disadvantaged Planning Services**

Board Action: Commissioner Merritt made a motion to approve the consent agenda as presented by staff. Commissioner Dailey seconded the motion and the motion was unanimously passed.

4. CONSENT ITEMS PULLED FOR DISCUSSION

5. ROLL CALL VOTE AGENDA ITEMS

A. Fiscal Year (FY) 2018 – FY 2022 Transportation Improvement Program (TIP) Adoption

The CRTPA FY 2018 – FY 2022 TIP has been developed for Board adoption. The TIP contains those projects within the CRTPA region that have received funding in the Florida Department of Transportation’s FY 2018 – FY 2022 Work Program.

Mr. Burke stated the draft has been prepared for adoption. He outlined the projects that have been funded in the Florida Department of Transportation’s FY 18-22 Work Program for each county.

Board Action: Commissioner Dozier made a motion to approve option 1. Commissioner Daily seconded the motion. A roll call vote was taken and the motion was unanimously passed.

6. CRTPA ACTION

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. CRTPA Fiscal Year (FY) 2019 – FY 2023 Priority Project Lists

Annually, the CRTPA adopts Priority Project Lists (PPLs) to provide the FDOT project funding direction as the state agency proceeds with the annual development of the State Work Program. The following PPLs have been developed for CRTPA Board approval:

- 1. Regional Mobility Plan (RMP) Roadways Priority Project List**
- 2. Regional Mobility Plan (RMP) Bicycle and Pedestrian Priority Project List**
- 3. Regional Trails Priority Project List**
- 4. Transportation Systems Management (TSM) Priority Project List**
- 5. StarMetro Priority Project List**
- 6. Tallahassee International Airport Priority Project List**

Mr. Burke stated outlined each of the Priority Project Lists. The board choose to vote on all lists with one motion. He noted many of the project on the Bicycle and Pedestrian Priority List were removed. Specifically, regional trails projects were removed (and added to the Regional Trails Priority Project List) with the Florida Arts Trail was recommended be moved down the list

from number 1 and Monticello Bike Trial Extension be moved up to number 2. The Regional Trails Priority Project List is a new list with its purpose to highlight regional trails and put them in the best position to receive funding for these types of specific projects.

Commissioner Dozier stated the board was getting a better handle on projects and presenting them consistently for requested funding. Commissioner Dozier made comments for the need for ADA improvements on Monroe Street, near the Lake Ella Plaza.

Mr. Burke made a note that there will be a resurfacing on Monroe, from John Knox to Thomasville Road and he noted the ADA improvements will be included in that resurfacing project that is being completed by Florida Department of Transportation.

Board Action: Commissioner Merritt made a motion to approve the CRTPA Fiscal Year 2019-2023 Priority Project Lists. Commissioner Miller seconded the motion and the motion was unanimously passed.

B. Revised FY 2016/17 – 2017/18 Unified Planning Work Program (UPWP)

This item seeks approval of the revised CRTPA's FY 2018 Unified Planning Work Program.

Mr. Slay stated the UPWP serves as the CRTPA's Work Program. He noted he has made a few changes, noting staff has reduced the number of work tasks. He outlined the additional projects and discussed coordinating with Blueprint on some upcoming roadway improvements.

Board Action: Commissioner Merritt made a motion to approve the Revised FY 2016/17 – 2017/18 Unified Planning Work Program (UPWP) and authorized Chairman to execute the PL contract. Commissioner Miller seconded the motion. The motion was unanimously passed.

C. Southwest Area Transportation Plan

This item seeks approval of selection of a consultant to develop the Southwest Area Transportation Plan and approval of the CRTPA Chair and Executive Director to authorize and administer the contract.

Mr. Slay stated the selection process has been conducted and Kimley Horne was the firm selected. He noted the next meeting was in September, therefore he requested the board approve the selection and to allow the Chairman to execute the contract and get the project started. Mr. Slay stated there would be an update at the October Retreat.

Board Action: Commissioner Miller made a motion to approve options 1 and 2. Commissioner Dozier seconded the motion. The motion was unanimously passed.

D. Midtown Area Transportation Plan

An update on a recently initiated CRTPA study in Tallahassee's Midtown area will be provided.

Mr. Burke provided an overview of the study. He noted there were a number of proposals and items within the Midtown area. Some includes the five-points intersection, Thomasville Road/Meridian Road/Seventh Avenue intersection for improvement, and the Midtown Placemaking (Thomasville and Monroe Roads) via Blueprint2000. This study will be a coordinated effort

Board Action: This item was an informational item, therefore, no action was taken.

7. FLORIDA DEPARTMENT OF TRANSPORTATION REPORT

- **FDOT/CRTPA Annual Certification**

8. EXECUTIVE DIRECTOR'S REPORT

9. CRTPA INFORMATION

- A. Correspondence**
- B. Future Meeting Dates (Next meeting: Monday, September 19, 2017)**
- C. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)**

10. CRTPA CITIZEN COMMENT

11. ITEMS FROM CRTPA BOARD MEMBERS