



• GEMINI BUILDING •
408 N. ADAMS STREET TALLAHASSEE, FL 32301
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CRTPA BOARD

MEETING OF MONDAY, MARCH 21, 2011 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

“The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth.”

Meeting Minutes

Members Present: Commissioner Boyd, Jefferson County
Commissioner Delores Madison, City of Midway, Quincy and Town of Havana
Commissioner Randy Merritt, Wakulla County
Commissioner Douglas Croley, Chairman, Gadsden County
Commissioner Akin Akinyemi, Leon County
Commissioner John Dailey, Leon County
Commissioner Bryan Desloge, Leon County
Commissioner Kristen Dozier, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Jane Sauls, Leon County
Mayor John Marks, City of Tallahassee
Commissioner Nancy Miller, City of Tallahassee
Commissioner Gil Ziffer, City of Tallahassee
Bryant Paulk, Ex Officio, FDOT, District III

Staff Present: Harry Reed, Executive Director; Jack Kostrzewa, CRTPA; Colleen Roland, CRTPA; Greg Burke, CRTPA; Lynn Barr, CRTPA; Yulonda Mitchell, CRTPA; Thornton Williams, Legal Counsel, CRTPA

1. **AGENDA MODIFICATIONS**

2. **CONSENT AGENDA**

A. Minutes of the January 10, 2011 Meeting

B. Draft Fiscal Year (FY) 2012 – FY 2016 Transportation Improvement Program (TIP)

Consistent with January’s Draft State Work Program presentation, the Draft FY 2012 – FY 2016 TIP has been developed incorporating state and federally funded in the CRTPA region. The Final TIP will be provided to the Board for adoption at its June 20, 2011 meeting.

C. Fiscal Year (FY) 2011 – FY 2012 Unified Planning Work Program (UPWP) Amendment**D. 2010 Comprehensive Annual Financial Report (CAFR)****E. CRTPA General Consultant approval to proceed**

Consistent with Board approval at the March 15, 2010 Board meeting, staff is seeking approval to proceed with efforts related to the hiring of CRTPA general consultant.

F. CRTPA Capital Purchase

This item seeks Board approval for the purchase of a “Smart Board”.

G. Woodville Highway Corridor Master Plan - South Contract Extension

This item extends the Woodville Highway Corridor Master Plan - South contract to June 30, 2011 at no additional cost to ensure completion of all necessary documentation.

Board Action: Commissioner Ziffer made a motion to accept the consent agenda. Commissioner Sauls seconded the motion. The motion was unanimously passed.

3. CONSENT ITEMS PULLED FOR DISCUSSION**4. CRTPA DISCUSSION (100 MINUTES)****A. Trails Master Plan (Discussion) (20 minutes)**

The CRTPA Trails Master Plan, developed as part of the Regional Mobility Plan, has been completed for Board adoption.

Ms. Beverly Davis of RS&H (Regional Mobility Plan Consultant) outlined the CRTPA Trails Master Plan. She presented information regarding the approach to develop a network of trails to provide connections to activity centers and recreation activities within the region. The plan addresses the need for improvements and the need to provide a connected and comprehensive regional network. Public input was a strong element within the process of development of the plan. The cost of the implementation was discussed and outlined by county along with funding allocations.

Board Action: Commissioner Sauls made a motion to adopt the plan as presented by staff. Commissioner Ziffer seconded the motion. The motion was unanimously passed.

B. Woodville Highway (North - Capital Circle to Gaile Avenue) Corridor Study and Project Development and Environment Study (PD&E) (Discussion) (10 minutes)

As a result of the Corridor Study analysis, the consultant is recommending to extend the Project Development and Environment Study limits (phase II of the contract) north to Paul Russell Road to account for circulation, bike/ pedestrian access relating to the St. Marks Trail, and alternative solutions for Crawfordville/Woodville/Gaile Avenue access.

This item is addressing the expansion of the project limits and additional funding. The Corridor Study for the Woodville Highway North project will be presented in May to the CRTPA Board.

Board Action: Commissioner Ziffer made a motion to approve the Corridor Study and PD&E limit changes as well as the additional funding for the PD&E Study. Commissioner Sauls seconded the motion. The motion was unanimously passed.

C. Mobile Data Terminals for Coordinated Transportation System (Discussion) (15 minutes)

At the January 10, 2011 Board meeting, members requested that a discussion of the use of Mobile Data Terminals in paratransit vehicles be continued at the March 21, 2011 CRTPA Board meeting.

The item was deferred further pending the outcomes of the Florida Legislative session. A resolution in support of the current Transportation Disadvantaged Coordinated Transportation System was presented by staff.

Board Action: Commissioner Madison made a motion to adopt the resolution as presented by staff to support of the current coordinated system. Commissioner Sauls seconded the motion. The motion was unanimously passed.

5. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities and items of interest will be provided, including the following:

- Apportionment Plan Update
- April 18 CRTPA Tentative Retreat
- Amtrak Response Letter
- Interstate 10 Interchange Lighting

Board Action: Commissioner Ziffer made a motion to cancel the April Retreat. Commissioner Madison seconded. The motion was unanimously passed. All other items were informational, therefore no action was taken.

6. ITEMS FROM MEMBERS

Lighting on Pensacola Street (Highway 20) and Capital Circle was brought up by Commissioner Sauls. The Board discussed the project underway through Blueprint2000 at this intersection. Mr. Paulk stated the Board needed to send a letter to DOT and ask for a review of the intersection for safety needs.

Board Action: Commissioner Sauls made a motion to send a letter to the FDOT District office and request a review of the intersection. Commissioner Madison seconded the motion. The motion was unanimously passed.

Commissioner Madison requested the Board to submit a letter to request representation from or allowing the current representative to serve as there representative for their municipality within Gadsden county.

Mayor Marks and the board discussed the Airport and ways to improve Airline fares and increase business at the Airport. Commissioner Ziffer stated there was a new Airport Director coming onboard.

7. **CITIZEN COMMENT**

This portion of the agenda is provided to allow for citizen input on any CRTPA issue. Those interested in addressing the CRTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.

8. **INFORMATION**

- A. Lafayette Pedestrian Tunnel Grand Opening
- B. "Back to Basics in Transportation Planning" Article
- C. Correspondence
- D. Committee Actions (Citizen's Advisory Committee/Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)
- E. Future Meeting Dates and Agenda Items (Next Meeting: May 16)
- F. TIP Administrative Amendment
- G. CRTPA Expense Reports

Attest:

Yulonda Mitchell, Recording Secretary

Douglas M. Croley, Chairman