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408 N. ADAMS STREET TALLAHASSEE, FL 32301

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CRTPA BOARD

MEETING OF MONDAY, MAY 16, 2011 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

“The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth.”

Meeting Minutes

MEMBERS PRESENT:

Commissioner Hines Boyd, Jefferson County
Commissioner Delores Madison, Midway, Havana, Quincy
Commissioner Randy Merritt, Wakulla County
Commissioner Akin Akinyemi, Leon County
Commissioner John Dailey, Leon County
Commissioner Kristen Dozier, Leon County
Commissioner Nick Maddox, Leon County
Commissioner Jane Sauls, Leon County
Commissioner Mayor John Marks, City of Tallahassee
Commissioner Nancy Miller, City of Tallahassee
Commissioner Gil Ziffer, City of Tallahassee

STAFF AND OTHERS PRESENT: Bryant Paulk, FDOT; Stacie Blizzard, FHWA; Brian Waterman, Starmetro; Jay Townsend, City of Tallahassee; Wayne Tedder, TLCPD; Greg Burke, CRTPA; Colleen Roland, CRTPA; Harry Reed, CRTPA; Lynn Bar, CRTPA; Dave Bright, BP2000; Cherie Home, TLCPD; Tony Park, Leon County Public Works

1. AGENDA MODIFICATIONS

2. CONSENT AGENDA

A. Minutes of the March 21, 2011 Meeting

C. Fiscal Year (FY) 2011 – FY 2012 Unified Planning Work Program (UPWP) Amendment

D. Fiscal Year 2011 Capital Region Transportation Planning Agency/Florida Department of Transportation Joint Certification

Board Action: Commissioner Maddox made a motion to accept the consent agenda with item 2.B being pulled for discussion by the Chairman. Commissioner Dozier seconded the motion and the motion was unanimously passed.

3. CONSENT ITEMS PULLED FOR DISCUSSION

2.B CRTPA Disadvantaged Business Enterprise (DBE) Policy Update

The Florida Department of Transportation (FDOT) requires that every metropolitan planning organization that receives federal funds from the FDOT comply with the federal Disadvantaged Business Enterprise Program (DBE) requirements. This item addresses the standards for the DBE requirements for the CRTPA.

Mr. Reed briefly explained the difference in the goal requirements for DBE, MBE and the State's requirements through Department of Transportation. The outlying counties provided information on their individual policies.

Board Action: Chairman Croley passed the gavel to Vice-Chair Sauls. Chairman Croley made a motion to amend the requirement on the stated goal to read 10% instead of 20% as stated in the item. Commissioner Madison seconded the motion. The motion was passed with Commissioner Maddox and Mayor Marks voting in opposition.

4. CRTPA DISCUSSION (70 MINUTES)

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. Fiscal Year (FY) 2013 – FY 2017 Priority Project Lists Update (Discussion) (15 minutes)

The CRTPA's priority project lists (PPLs), annually developed and adopted by the agency for provision to the Florida Department of Transportation (FDOT), were discussed. The discussion included changes to the lists based upon the recent adoption of the Regional Mobility Plan (the agency's Long Range Transportation Plan) as well as the schedule for adoption of this year's PPLs.

Mr. Greg Burke provided background information on the Priority Project Lists. He outlined the process for projects to be added to the agency's lists. He next outlined two major changes related to this year's priority project lists. First, the recent update to the CRTPA's Long Range Transportation Plan ("The Regional Mobility Plan") requires that the RMP be the source of projects for LRTP related PPLs. Furthermore, due to the multimodal nature of the RMP, staff recommended that two previously adopted PPLs (the Major PPL and the Bicycle & Pedestrian PPL) be combined into one new PPL entitled the "Regional Mobility Plan

PPL”. Secondly, Mr. Burke noted the change in the schedule for adopting this year’s priority lists. Normally the lists are adopted in September of each year. However, due to the Florida Legislature meeting next year in January, the FDOT has notified the CRTPA that it would need this year’s PPLs earlier. As a result, the FY 2013 – FY 2017 PPLs will need to be adopted at the June 20 Board Meeting.

Board Action: Commissioner Sauls made a motion to accept the proposed changes as presented by staff. Commissioner Madison seconded the motion. The motion was unanimously passed.

B. Woodville Highway North (Capital Circle to Paul Russell Road) Corridor Study (Discussion) (20 minutes)

The project consultant for the Woodville Highway North (Capital Circle, Southeast to Paul Russell Road) Corridor Study will present the Final Corridor Study for Board approval. This meeting also serves as the kick-off for the Woodville Highway Capital Circle, Southeast to Paul Russell Road Project Development and Environment (PD&E) Study.

Mr. Richard Barr, Kimley-Horn and Associates, Inc., provided a presentation on the Woodville Highway South Corridor Study. Mr. Barr discussed the project boundaries as well as the project limits. He discussed the modal connectivity including extending existing roadways to improve pedestrian connectivity with sidewalks and the opportunity to create a gateway at Woodville and the Capital Circle Office Complex. Mr. Barr discussed transit connectivity, including the Nova 2010 plans as well as the future plan to provide express bus service to Woodville. Mr. Barr discussed various improvements to the St. Marks Trail, Parks and amenities and other land use needs to promote economic development within this area.

The board discussed the land uses and the connectivity between the various uses. Mayor Marks discussed the sewer services that are necessary in the area for development to happen. The Mayor discussed the fairgrounds redevelopment and the development of the “sense of place on the Southside” concept being reviewed by the City near Capital Cascades Park. He expressed the need for awareness for other concepts being developed along with the impacts of any project. Mr. Reed stated this was a part of what is being studied and the consequences of the project in relation to the fairgrounds and the possible land uses surrounding that area. Mr. Reed stated that the corridor study starts the process to review the options and alternatives. He noted the next phase was the Project Development and Environment (PD&E) study and that it will be conducted over approximately a year and a half, with updates provided to the Board. The PD&E Study will provide more details regarding corridor options.

Board Action: Commissioner Dailey made a motion to accept option 1, accept the presented report. The motion was seconded by Commissioner Akinyemi. The motion was unanimously passed.

C. Woodville Highway South (Capital Circle to US 98) Corridor Study (Discussion) (20 minutes)

Consultants for the Woodville Highway South (Capital Circle, Southeast to US 98) Corridor Study will present the Final Corridor Study for Board approval.

Mr. Billy Hattaway of Vanasse Hangen & Brustlin (VHB) presented the project to the board. He discussed the goals and objectives, study area, public participation, historical conditions, existing conditions recommendations and alternatives. He spoke of developing design standards to support pedestrian activity when possible. He stated there are other opportunities to put smaller neighborhood parks within the community. He also noted this area also has the need for sewer services in this area and any more development would have to address the issue. The need for sidewalks to provide a safe place for pedestrians along the corridor was noted. He noted the citizens want to preserve the rural character in the area and discussed the need to connect businesses to the neighborhoods with sidewalks in order to make the area more pedestrian friendly. Furthermore, he noted that citizens want to address speeders through the area near the elementary, possibly with on street parking. He stated that on street parking would help alleviate the problem of speeders and get customers to businesses. He discussed concerns with safety at the intersection of Woodville Highway and Natural Bridge Road. He stated that in the more rural areas there are opportunities with upcoming development including addressing connectivity to Woodville Highway and new subdivisions. He also noted the impact of four lane expansion of Woodville Highway, as well as provided cost evaluations and environmental information related to the plan fitting the overall needs of the area.

Board Action: Commissioner Maddox made a motion to approve option 1. Commissioner Akinyemi seconded the motion. The motion was unanimously passed.

D. Florida Chamber of Commerce Foundation Presentation (Information) (15 minutes)

Carrie Blanchard with the Florida Chamber of Commerce Foundation discussed the Foundation's Florida Trade and Logistics Study.

Board Action: This presentation was for information only, therefore, no action was taken.

5. EXECUTIVE DIRECTOR'S REPORT

A status report on CRTPA activities and items of interest will be provided, including the following:

- Apalachee Parkway Sidewalk Construction Update
- Midtown Update

Board Action: These updates were for information only, therefore, no action was taken.

6. ITEMS FROM MEMBERS

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

A. Gadsden County Interstate 10 Interchange Lighting Resolution

The purpose of this item is to request the CRTPA adopt a resolution supporting the installation of lighting at the I-10 interchanges at Gretna/Greensboro (Exit 174) and Chattahoochee (Exit 166).

Board Action: Commissioner Madison made a motion to adopt the resolution supporting the installation of the lighting at I-10 interchanges at Gretna/Greensboro and Chattahoochee. Commissioner Akinyemi seconded the motion and the motion was unanimously passed.

Commissioner Sauls brought up the lighting at the Highway 20 and Capital Circle. Bryant Paulk stated the FDOT would review the intersection and contact Blueprint 2000 regarding this intersection. Mr. Reed noted there would be an update at the June meeting.

Commissioner Croley stated he and Harry were in the process of scheduling a meeting with the new FDOT Secretary. The consensus among the members was the Chair and Director would provide a report back to the Board at a later meeting. Commissioner Croley asked the members to provide any concerns to Harry Reed.

7. CITIZEN COMMENT

Ms. Lavonne Elliott, MoBetta BBQ, 4901 Woodville Highway, stated she and her husband are property owners and plan to open a restaurant. She stated she was very interested in how the Corridor (South) will be developed in the future and the effects on the business she is seeking to start.

8. INFORMATION

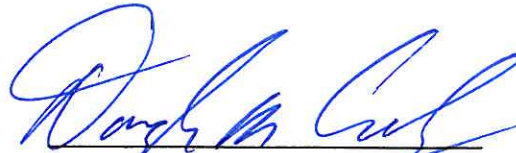
- A. Correspondence**
- B. Committee Actions (Citizen's Advisory Committee/Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)**
- C. Transportation Improvement Program (TIP) Administrative Amendments**
- D. Future Meeting Dates and Agenda Items (Next Meeting: June 20)**
- E. CRTPA Expense Reports**

Meeting adjourned at 4:40 PM.

Attested:



Yulonda Mitchell, Recording Secretary



Douglas M. Croley, Chairman