



• GEMINI BUILDING •
408 N. ADAMS STREET TALLAHASSEE, FL 32301
www.crtpa.org

CRTPA COMMITTEE AGENDA
Tuesday, May 7, 2013

TECHNICAL ADVISORY COMMITTEE
9:00 AM - 11:00 AM

CITIZENS MULTIMODAL ADVISORY COMMITTEE
11:30 AM - 1:30 PM

LOCATION FOR BOTH MEETINGS

OFFICE OF HUMAN SERVICES & COMMUNITY PARTNERSHIPS
918 RAILROAD AVENUE
TALLAHASSEE, FL 32310

1. AGENDA MODIFICATIONS

2. CONSENT

A. Minutes of March 12, 2013 Committee Meeting

Recommended Action: *For Committee Approval.*

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-6800. The telephone number of the Florida Relay TDD Service is #711.

3. PRESENTATIONS / DISCUSSION (50 MINUTES)

A. CRTPA Transportation Alternatives Subcommittee

At this time, CRTPA Staff is requesting three members from the CMAC and TAC to serve on the Transportation Alternatives Subcommittee for 2013-2014. This committee is tasked with recommending a scoring process to rank applications received as part of the CRTPA's TA program. Subcommittee Members will also be tasked with applying that process to the applications that will be solicited by the CRTPA in early 2014. Upon creation of the subcommittee, CRTPA Staff will begin scheduling meetings to create the scoring process as well as a timeline for receiving and scoring actual applications ion 2014.

Recommended Action: *Appoint three Committee Members to serve on the Alternatives Subcommittee.*

B. CRTPA Transportation Systems Management (TSM) Subcommittee

At this time, CRTPA Staff is requesting three members from the CMAC and TAC to serve on the Transportation Systems Management (TSM) Subcommittee. This subcommittee is tasked with assessing the CRTPA's TSM projects as included on the CRTPA's annual TSM Priority Project List.

Recommended Action: *Appoint three Committee Members to serve on the TSM Subcommittee.*

C. Capital City To The Sea Trail Kick-Off

The consultant team for the Capital City to the Sea Trails Project will be presenting a kick-off of the project to the CRTPA and CRTPA Committees at their respective May meetings. The timeline for the project, as well as public involvement opportunities and goals of the project will be presented.

The project kickoff meetings for initial input from the public will be held in June in both Leon County and in Wakulla County. The kick-off meetings will include a presentation and small group discussions. Details for the workshops will be provided at the meeting.

Recommended Action: *For committee information. No action necessary.*

D. StarMetro Alternatives Analysis Project

Brian Waterman of StarMetro would like to provide a brief update on the StarMetro Alternatives Analysis and to ask for committee members to serve in an advisory capacity as the project develops.

Details regarding the opportunity to serve in an advisory capacity will be provided by Mr. Waterman at the meeting.

Recommended Action: <i>Provide volunteers to serve on the advisory committees for the StarMetro Alternatives Analysis.</i>

4. OPEN FORUM FOR PUBLIC COMMENT

Citizens are invited to address the Committee.

5. INFORMATION

- CRTPA Meeting Agenda for May 20, 2013
- Regional Mobility Plan Update

CRTPA Staff will provide the committees with an update on the progress toward updating the RMP.

6. ITEMS FROM COMMITTEE MEMBERS OR STAFF

Next Committee Meeting Date is Tuesday, June 4, 2013.
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May 7, 2013

COMMITTEE AGENDA ITEM 2 A

MINUTES OF THE MARCH 12, 2013 COMMITTEE MEETING

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Committee Action

STATEMENT OF ISSUE

The minutes of the March 12, 2013 CRTPA Committee Meetings are attached for approval by the respective bodies from which the minutes were recorded.

Meeting Minutes

TECHNICAL ADVISORY COMMITTEE

9:00 AM, City of Tallahassee Commission Chambers

TALLAHASSEE CITY HALL

300 S. Adams Street

Tallahassee, Fl. 32301

Tuesday, March 12, 2013

MEMBERS PRESENT: Dwight Arnold, Sam Scheib, Keith McCarron, Allen Secreast, Kathy Burke, Charles Wu, Cristina Paredes, Ryan Guffey, Gabe Menendez, Luis Serna

STAFF PRESENT: Harry Reed, Lynn Barr, Yulonda Mitchell, Greg Burke, Bryant Paulk, Nick Arnesio

1. AGENDA MODIFICATIONS -- *NONE*

2. CONSENT

A. Minutes of January 15, 2013 Committee Meeting

Committee Action: Mr. Dwight Arnold made a motion to pass the minutes, with a second being made by Ms. Cristina Paredes. The motion passed unanimously.

3. PRESENTATIONS/DISCUSSION

A. Draft Fiscal Year (FY) 2014 – FY 2018 Transportation Improvement Program (TIP)

The Draft FY 2014 – FY 2018 TIP incorporating state and federally funded projects in the CRTPA region was developed for review. The Draft TIP was presented for committee approval.

Committee Action: Mr. Dwight Arnold made a motion to pass the TIP, with a second being made by Ms. Kathy Burke. The motion passed unanimously.

B. Transportation Alternatives Program Schedule

The Transportation Alternatives Program Schedule for 2013-2014 was presented for committee information and approval by Mr. Greg Burke. The schedule will be presented to the CRTPA Board at their March 25, 2013 Meeting.

Committee Action: Mr. Dwight Arnold made a motion to pass the program schedule, with a second being made by Mr. Keith McCarron. The motion passed unanimously.

C. Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment Resolution

The CRTPA FY 2013 – FY 2017 TIP was proposed to be amended to reflect the following:

- CR 158 (Old Lloyd Road) Sidewalk (Project #4337691): Add new project to fund the construction of a sidewalk on Old Lloyd Road (located in Jefferson County) from Merritt Road to Gamble Road (SR 59) (Total funding: \$132,500 in FY 2013).

Committee Action: Mr. Keith McCarron made a motion to pass the amendment resolution, with a second being made by Mr. Ryan Guffey. The motion passed unanimously.

D. Lake Ella Implementation Study Approval

The Lake Ella Implementation Study was revised to address Board comments related to signalization, medians, and pedestrian crossing treatments at the January CRTPA Meeting. Consultant, Mr. Nick Arnesio, presented the revised alternatives to the committee.

The TAC unanimously reaffirmed their recommendation of Alternative B, which was their preferred alternative improvement in January 2013. Alternative B provides raised medians and a directional opening in front of Legion Street/On the Border (businesses on the east and west side of Monroe will receive left-in access but not left out), and a full signalized opening at Lake Ella Drive.

The TAC expressed that pedestrian safety concerns as well as vehicular safety would be best accomplished with the raised median and traffic signal configuration shown in Alternative B, and that painted medians would not be an improvement over existing conditions today.

Committee Action: Mr. Sam Scheib made a motion to pass the implementation study, with a second being made by Mr. Gabe Menendez. The motion passed unanimously.

4. OPEN FORUM FOR PUBLIC COMMENT

There were no citizens at the meeting.

5. INFORMATION

Items on information contained the following:

- **CRTPA Retreat**

Staff advised the TAC that the CRTPA Retreat would take place on Monday, April 15, 2013 from 9:00 AM-1:00 PM and that they are welcome to attend.

6. ITEMS FROM COMMITTEE MEMBERS OR STAFF

No Items were raised.

Next Committee Meeting Date is Tuesday, May 7, 2013.
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The meeting was adjourned at 10:05 am.

CMAC

Meeting Minutes

Of
Tuesday, March 12, 2013

12:00 PM, City of Tallahassee Commission Chambers
TALLAHASSEE CITY HALL
300 S. Adams Street
Tallahassee, Fl. 323011

MEMBERS PRESENT: Willie Brown, Neil Fleckenstein, JR Harding, Wendy Grey, Alan Hanstein, Jeff Horton, Pam Hall, Jeff Roberts, Jeremy Floyd, John Folks, Dan Beaty

STAFF PRESENT: Harry Reed, Lynn Barr, Yulonda Mitchell, Greg Burke, Bryant Paulk, Nick Arnesio

1. AGENDA MODIFICATIONS

The Lake Ella Implementation Study item was moved to be the first discussion item of the agenda.

2. CONSENT

A. Minutes of January 15, 2013 Committee Meeting

Committee Action: Mr. JR Harding made a motion to pass the minutes, with a second being made by Mr. Alan Hanstein. The motion passed unanimously. Mr. John Folks abstained.

3. PRESENTATIONS/DISCUSSION

A. Draft Fiscal Year (FY) 2014 – FY 2018 Transportation Improvement Program (TIP)

The Draft FY 2014 – FY 2018 TIP incorporating state and federally funded projects in the CRTPA region was developed for review. The Draft TIP was presented for committee approval.

Committee Action: Ms. Wendy Grey made a motion to pass the TIP, with a second being made by Ms. Pamela Hall. The motion passed unanimously.

B. Transportation Alternatives Program Schedule

The Transportation Alternatives Program Schedule for 2013-2014 was presented for committee information and approval by Mr. Greg Burke. The schedule will be presented to the CRTPA Board at their March 25, 2013 Meeting.

Committee Action: Ms. Wendy Grey made a motion to pass the program schedule, with a second being made by Mr. Jeff Horton. The motion passed unanimously.

C. Fiscal Year (FY) 2013 – FY 2017 Transportation Improvement Program (TIP) Amendment Resolution

The CRTPA FY 2013 – FY 2017 TIP was proposed to be amended to reflect the following:

- CR 158 (Old Lloyd Road) Sidewalk (Project #4337691): Add new project to fund the construction of a sidewalk on Old Lloyd Road (located in Jefferson County) from Merritt Road to Gamble Road (SR 59) (Total funding: \$132,500 in FY 2013).

Committee Action: Ms. Wendy Grey made a motion to pass the amendment resolution, with a second being made by Mr. Alan Hanstein. The motion passed unanimously.

D. Lake Ella Implementation Study Approval

The Lake Ella Implementation Study was revised to address CRTPA Board comments related to signalization, medians, and pedestrian crossing treatments at the January meeting. Consultant, Mr. Nick Arnesio, presented the revised alternatives to the committee. The CMAC had a quorum present and all but one voting member approved a motion to recommend Alternative B because it addresses and improves pedestrian safety and furthers the general policies of land use and sense of place while accomplishing the objective of enhancing safety for vulnerable users of the mobility system. The dissenting member stated that his lack of support was related to a question on if FDOT would approve a signal at Monroe Street at Lake Ella Drive as presented in Alternative B.

Alternative B provides raised medians and a directional opening in front of Legion Street/On the Border (businesses on the east and west side of Monroe will receive left-in access but not left out), and a full signalized opening at Lake Ella Drive.

The CMAC discussions included a consideration of paint rather than raised medians, which was quickly dismissed by the members as they further identified instances where paint has been ineffective as a safety barrier. Discussions about the businesses and changes in their access from Monroe Street centered on identifying that the access would be changed not eliminated, and that the changes in the access would result in heightened safety for the public at large, including patrons of the businesses and those who are most vulnerable within the mobility system.

Committee Action: Ms. Pam Hall made a motion to pass the implementation study, with a second being made by Mr. JR Harding. The motion passed with Mr. Jeff Roberts casting a dissenting vote. Mr. John Folks abstained.

4. OPEN FORUM FOR PUBLIC COMMENT

There were no citizens at the meeting.

5. INFORMATION

Items on information contained the following:

- **CRTPA Retreat**

Staff advised the TAC that the CRTPA Retreat would take place on Monday, April 15, 2013 from 9:00 AM-1:00 PM and that they are welcome to attend.

6. ITEMS FROM COMMITTEE MEMBERS OR STAFF

No Items were raised.

Next Committee Meeting Date is Tuesday, May 7, 2013.

COMMITTEE AGENDA ITEM 3 A

**CRTPA
TRANSPORTATION ALTERNATIVES (TA)
SUBCOMMITTEE**

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Presentation

STATEMENT OF ISSUE

The purpose of this item is to solicit three (3) members from each of the CRTPA's two (2) committees (Citizens Multimodal Advisory Committee (CMAC) and Technical Advisory Committee (TAC)) to serve on the "CRTPA Transportation Alternatives (TA) Subcommittee". The subcommittee will recommend a scoring process to rank applications received as part of the CRTPA's TA program as well as apply that process to the applications that will be solicited by the agency in early 2014.

RECOMMENDED ACTION

Option 1: Select three (3) committee members to serve on the CRTPA's TA Subcommittee.

HISTORY AND ANALYSIS

At the March 25, 2013 CRTPA Board meeting, members approved the following schedule related to establishment of the CRTPA's Transportation Alternatives Program (TAP):

- Spring 2013 (May): Establish Transportation Alternatives subcommittee (to be comprised of members from the CRTPA's Technical Advisory Committee and Citizens Multimodal Advisory Committee)
- Summer 2013 (July/August): Initiate outreach efforts with member governments in coordination with FDOT District 3, including application sponsorship requirements.
- Summer/Fall 2013 (August/September/October): Transportation Alternatives subcommittee establishes/recommends TA application scoring process
- Early 2014 (January/February): CRTPA call for TA applications
- Spring/Summer 2014 (June/July): TA subcommittee meets to review/rank projects

- Fall 2014 (September): CRTPA Board adopts Fiscal Year 2016 – FY 2020 TA Priority Project (along with other CRTPA PPLs) to provide guidance to FDOT in the development of the Draft FY 2016 – FY 2020 Work Program.

Associated with the approval of the CRTPA's TAP is the need to establish a CRTPA Transportation Alternatives Subcommittee (*see the first bullet, above*). The CRTPA TA Subcommittee will be comprised of 6 members (3 from each of the 2 CRTPA Committees (Citizens Multimodal Advisory Committee and Technical Advisory Committee)).

The initial purpose of the subcommittee is to identify a process to rank the TA applications that will be received in 2014. Subsequent to completion of this task, the TA Subcommittee will reconvene in the spring of 2014 to rank the CRTPA's TA applications (scheduled to be received in 2014) based upon the ranking process established by the subcommittee.

The initial round of TA Subcommittee meetings (to identify a process to rank/score the TA applications) have been tentatively scheduled as follows:

- Wednesday, August 28 (12 pm – 1:30 pm): Gemini Building, 2nd Floor Conference Room
- Wednesday, September 11 (12 pm – 1:30 pm): Gemini Building, 2nd Floor Conference Room
- Wednesday, October 2 (12 pm – 1:30 pm): Gemini Building, 2nd Floor Conference Room*

* Note – Additional meetings may be scheduled if required

The next round of TA Subcommittee meetings will occur in the spring of 2014

TRANSPORTATION ALTERNATIVES BACKGROUND

On July 6, 2012, President Obama signed into law P.L. 112-141, the Moving Ahead for Progress in the 21st Century Act (MAP-21). Funding surface transportation programs at over \$105 billion for fiscal years (FY) 2013 and 2014, MAP-21 is the first long-term highway authorization enacted since 2005.

One of the changes related to MAP-21 was the establishment of the Transportation Alternatives Program (TAP) which provides funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, and environmental mitigation; recreational trail program projects; safe routes to school projects; and projects for the planning, design or construction of boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

The Transportation Alternatives Program combines several existing (and separately funded) federal programs into one program. The formerly separate programs consolidated into the TAP are the Transportation Enhancements, Safe Routes to School and Scenic Byways Program. As a result, many of the projects formerly funded solely under the CRTPA's Transportation Enhancements program will compete for funds with other types of projects consolidated into the TAP.

Fifty percent (50%) of the TA funding received by each state is to be distributed by population. For those Metropolitan Planning Organizations with a population greater than 200,000 (which includes the CRTPA), the MPO agency must run the competitive grant process. As a result, CRTPA staff has developed a process to establish the CRTPA TA program (approved at the March 25, 2013 CRTPA Board meeting).

The CRTPA's TA program will replace the agency's former Transportation Enhancements (TE) program and will ultimately result in the generation of the CRTPA's TA Priority Project List (PPL). The TA PPL will provide a ranked listing of projects to the Florida Department of Transportation (FDOT) for annual funding consideration as the FDOT proceeds with development of the annual work program.

The following activities are eligible for the receipt of federal TA funds pursuant to 23 U.S.C. 213(b) (source: FHWA website: <http://www.fhwa.dot.gov/map21/guidance/guidetap.cfm>):

Eligible Activities

1. Transportation Alternatives as defined in 23 U.S.C. 101(a)(29) (MAP-21 1103):
 - A. Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other nonmotorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990.
 - B. Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
 - C. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other nonmotorized transportation users.
 - D. Construction of turnouts, overlooks, and viewing areas.
 - E. Community improvement activities, including-
 - i. inventory, control, or removal of outdoor advertising;
 - ii. historic preservation and rehabilitation of historic transportation facilities;
 - iii. vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
 - iv. archaeological activities relating to impacts from implementation of a transportation project eligible under title 23.
 - F. Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to-
 - i. address stormwater management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in sections 133(b)(11), 328(a), and 329 of title 23; or
 - ii. reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.

2. The recreational trails program under section 206 of title 23.
3. The safe routes to school program under section 1404 of the SAFETEA-LU.
 - A. Infrastructure-related projects.-planning, design, and construction of infrastructure-related projects on any public road or any bicycle or pedestrian pathway or trail in the vicinity of schools that will substantially improve the ability of students to walk and bicycle to school, including sidewalk improvements, traffic calming and speed reduction improvements, pedestrian and bicycle crossing improvements, on-street bicycle facilities, off-street bicycle and pedestrian facilities, secure bicycle parking facilities, and traffic diversion improvements in the vicinity of schools.
 - B. Noninfrastructure-related activities to encourage walking and bicycling to school, including public awareness campaigns and outreach to press and community leaders, traffic education and enforcement in the vicinity of schools, student sessions on bicycle and pedestrian safety, health, and environment, and funding for training, volunteers, and managers of safe routes to school programs.
 - C. Safe Routes to School coordinator.
4. Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

Ineligible Activities: Section 1103 of MAP-21 eliminated the definition of transportation enhancement activities in section 104 of title 23 and inserted in its place a definition of transportation alternatives, which does not include eligibility for certain activities that were previously eligible as transportation enhancements:

- A. Safety and educational activities for pedestrians and bicycles.
Exception: Activities targeting children in Kindergarten through 8th grade are eligible under SRTS (an eligible activity under the TAP funding).
Note: Some of these activities may be eligible under HSIP. Non construction projects for bicycle safety remain broadly eligible for STP funds.
- B. Acquisition of scenic easements and scenic or historic sites.
- C. Scenic or historic highway programs (including visitor and welcome centers).
 - i.Note: A few specific activities under this category (construction of turnouts, overlooks, and viewing areas) remain eligible under section 101(a)(29)(D) of title 23.
- D. Historic preservation as an independent activity unrelated to historic transportation facilities.
Note: Historic preservation and rehabilitation of historic transportation facilities are permitted as one type of community improvement activity; see section 101(a)(29)(E).
- E. Operation of historic transportation facilities.
- F. Archaeological planning and research undertaken for proactive planning. This category now must be used only as mitigation for highway projects.
- G. Transportation museums.

Eligible project sponsors to receive TAP funds pursuant to 23 U.S.C. 213(c)(4)(B) are:

- local governments;

- regional transportation authorities;
- transit agencies;
- natural resource or public land agencies;
- school districts, local education agencies, or schools;
- tribal governments; and
- any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a State agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

TA FUNDING AVAILABILITY

Approximately \$310,000 of Transportation Alternatives funding is anticipated to be dedicated annually for the CRTPA region (Gadsden, Jefferson, Leon and Wakulla counties). This funding is from the 50% of TA funding that is to be distributed based upon population pursuant to MAP-21.

Additional TA funding not expressly dedicated to any area is also available to fund CRTPA TA projects. This funding is TA (“Any Area”) funds and is received by the District 3. Projects on the CRTPA’s TA PPL will also be considered for TA “Any Area” funds.

NEXT STEPS

Subsequent to establishment of the CRTPA’s TA Subcommittee, meetings will be held to develop a scoring process to rank the CRTPA’s TA applications (to be solicited in early 2014).

May 7, 2013



COMMITTEE AGENDA ITEM 3 B

CRTPA TRANSPORTATION SYSTEMS MANAGEMENT (TSM) SUBCOMMITTEE

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Presentation

STATEMENT OF ISSUE

The purpose of this item is to solicit three (3) members from each of the CRTPA's two (2) committees (Citizens Multimodal Advisory Committee (CMAC) and Technical Advisory Committee (TAC)) to serve on the "CRTPA Transportation Systems Management Subcommittee". The purpose of the subcommittee will be to assess the agency's Transportation Systems Management (TSM) projects included on the agency's annual TSM Priority Project List (PPL).

RECOMMENDED OPTION

Option 1: Select three (3) committee members to serve on the CRTPA's TSM Subcommittee.

HISTORY AND ANALYSIS

Annually, the CRTPA adopts priority project lists (PPLs) to provide guidance to the FDOT as that agency proceeds with development of the annual Work Program. Specifically, the guidance provided to the FDOT reflects the CRTPA's funding priority order of the various types of transportation projects (including roadway, transportation alternatives, aviation, public transportation and transportation systems management improvements). The PPLs are adopted by the CRTPA in September and subsequently provided to the FDOT.

One of priority project lists annually adopted is the Transportation Systems Management Priority Project List. The TSM PPL identifies low cost improvements to the existing transportation system that can be constructed in less than two years (typically, intersection improvements).

Projects on the CRTPA's TSM PPL include projects that are included in the FDOT's Traffic Operations Candidate List. Furthermore, other projects may be added to the CRTPA's TSM PPL that have identified in other ways such as in an adopted plan.

With regards to the priority listing of projects on the C RTPA's TSM PPL, eligible projects are evaluated based upon the adopted TSM evaluation criteria. This criteria was formally adopted at the June 2005 C RTPA Board meeting and established the following criteria to be used in the annual evaluation of projects on the TSM PPL:

- Safety Data (does the improvement address safety concerns? Does the FDOT project study confirm the existence of a safety issue? Have accidents/fatalities occurred?)
- Level of Service information (does the improvement address a level of service issue? Does the existing roadway have a LOS deficiency?)
- Mobility Impact (what is the effect of the improvement on overall mobility issues including auto, pedestrian and bicycle modes of transportation?)
- Existing Priority (has the project been included in previous TSM priority project lists?)

The purpose of the TSM Subcommittee will be to evaluate the C RTPA's TSM projects including assessing the above criteria as well as identifying new projects. It is anticipated that the results of this effort will inform the upcoming FY 2015 – FY 2019 TSM PPL (scheduled to be adopted by the C RTPA Board along with the other C RTPA PPLs in September 2013).

To that end, the TSM Subcommittee is anticipated to meet approximately 3 (3) times in order to complete its task. The meetings are proposed to occur every two weeks with the initial meeting occurring in late May. Potential dates and times for the meetings are as follows:

- Tuesday, May 21 (12 pm – 1 pm); Gemini Building, 2nd Floor Conference Room
- Tuesday, June 4 (1:30 pm – 2:30 pm)*; Tallahassee City Commission Chambers
- Tuesday, June 18 (12 pm – 1 pm); Gemini Building, 2nd Floor Conference Room

* Note – June 4 meeting to follow scheduled CMAC meeting

** Note – Additional meetings may be scheduled if required

TSM BACKGROUND

Historically, the CRTPA has used the FDOT TSM Candidate List to identify projects that are eligible for funding on the CRTPA's TSM PPL. Associated with this list is a TSM project process developed by the FDOT. The following contains a summary of the process by which TSM projects become part of the FDOT Candidate List.

The Process:

- ❑ An MPO, a local government or a citizen requests that FDOT study an intersection (which must include at least one State roadway). The FDOT will then complete the study within 12 weeks.
- ❑ If a study has already been performed, then that study can be submitted to the FDOT ("Signed and Sealed Traffic Study").
- ❑ Once complete, if the study indicates that an improvement is warranted and would require right-of-way purchase or is too costly (over \$200,000) to be a 'push button or regular traffic operations project, then the project is placed on the Candidate TSM Project List.
- ❑ In order to be selected as a TSM work program project, the project must have a completed concept (unless the project is to be developed under a JPA and/or the FDOT is providing money to another entity to construct the project).
- ❑ Typically, the FDOT sends the CRTPA the Candidate TSM Project List in June for review and requests CRTPA priority finalization by September 1.
- ❑ FDOT D-3 Traffic Operations is allocated \$3 million annually for TSM projects in the entire District (which includes 4 MPO's (including the CRTPA)). Due to this limited funding, only the CRTPA's top TSM project is likely to receive funding annually.

NEXT STEPS

Subsequent to identification of the CRTPA TAC and CMAC members to serve on the subcommittee, meetings will be conducted to evaluate the TSM criteria and projects contained on the Draft TSM PPL. The Draft FY 2015 – FY 2019 TSM PPL is scheduled to be presented at the September committee meetings.



CRTPA BOARD

MEETING OF MONDAY, MAY 20, 2013 AT 1:00 PM

CITY OF TALLAHASSEE COMMISSION CHAMBERS
300 S. ADAMS STREET
TALLAHASSEE, FL 32301

MISSION STATEMENT

"The mission of the CRTPA is to act as the principal forum for collective transportation policy discussions that results in the development of a long range transportation plan which creates an integrated regional multimodal transportation network that supports sustainable development patterns and promotes economic growth."

FINAL AGENDA

1. **AGENDA MODIFICATIONS**

2. **CONSENT AGENDA**
 - A. Minutes of March 25, 2013 CRTPA Board Meeting
 - B. Long Range Transportation Plan Joint Participation Agreement (JPA) Approval
 - C. Geographic Information Systems (GIS) Joint Participation Agreement (JPA) Approval
 - D. Annual Transportation Disadvantaged Grant for Gadsden, Jefferson, Leon and Wakulla counties.
 - E. FTA Section 5303 Grant Application for Leon County
 - F. Legal Services Contract Approval
 - G. CRTPA Audit Contract Approval

Recommended Action: <i>Approve consent agenda</i>
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3. **CONSENT ITEMS PULLED FOR DISCUSSION**

If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency at (850) 891-6800. The telephone number of the Florida Relay TDD Service is # 711.

4. **CRTPA ACTION & DISCUSSION (160 MINUTES)**

The public is welcome to comment on any discussion item after a motion has been made and seconded. Each member of the public is provided three (3) minutes to address the CRTPA.

A. Regional Mobility Plan Review & Priority Setting Review (Action) (110 minutes)

A discussion of the agency's adopted Long Range Transportation Plan ("The Regional Mobility Plan") and the project priority process utilized as well as a discussion of the upcoming RMP update and opportunities for input will be discussed.

Recommended Action: *For Board Approval*

B. Capital City to the Sea Trails Kick off (Information) (30 minutes)

Project consultants will formally kick off the CRTPA's Capital City to the Sea Trails Project.

Recommended Action: *For Board Information*

5. **EXECUTIVE DIRECTOR'S REPORT**

A status report on CRTPA activities and items of interest will be provided.

Recommended Action: *Information only - No action required*

6. **ITEMS FROM MEMBERS**

This portion of the agenda is provided to allow members an opportunity to discuss issues relevant to the CRTPA.

7. **CITIZEN COMMENT**

This portion of the agenda is provided to allow for citizen input on any CRTPA issue. Those interested in addressing the CRTPA should complete a speaker request form located at the rear of the meeting room. Speakers are requested to limit their comments to three (3) minutes.

8. **INFORMATION**

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- A. C RTPA Transportation Systems Management (TSM) Subcommittee
 - B. Correspondence
 - C. Committee Actions (Citizen's Multimodal Advisory Committee/ Technical Advisory Committee/Transportation Disadvantaged Coordinating Board)
 - D. Future Meeting Dates and Agenda Items (Next Meeting: June 17, 2013)
 - E. C RTPA Expense Reports

Recommended Action: <i>Information only - No action required</i>
