

March 15, 2009



AGENDA ITEM 2C

DRAFT FISCAL YEARS 2011 AND 2012 UNIFIED PLANNING WORK PROGRAM (UPWP)

REQUESTED BY: CRTPA Staff

TYPE OF ITEM: Action

STATEMENT OF ISSUE

The Fiscal Years (FYs) 2011 and 2012 Unified Planning Work Program (UPWP) define the tasks and anticipated funding requirements for the Capital Region Transportation Planning Agency (CRTPA) during the fiscal period beginning July 1, 2010 and ending June 30, 2012. Development of the UPWP is one of the requirements of the metropolitan transportation planning process for the CRTPA.

Consistent with state and federal regulations, the DRAFT Fiscal Years 2011 and 2012 UPWP has been developed (*Attachment 1*) for CRTPA transmittal to the Florida Department of Transportation (FDOT), Federal Highway Administration (FHWA) and Federal Transit Agency (FTA) for review and comment.

RECOMMENDATIONS BY CRTPA SUBCOMMITTEES

Citizens Advisory Committee (CAC): The CAC recommended approval at its March 2, 2010 meeting.

Multimodal Advisory Committee (MAC): The MAC recommended approval at its March 2, 2010 meeting.

Technical Advisory Committee (TAC): The TAC recommended approval at its March 2, 2010 meeting.

RECOMMENDED ACTION

Option 1: Approve transmittal of the DRAFT FYs 2011 and 2012 UPWP to the FDOT, FHWA and FTA for review and comment.

HISTORY AND ANALYSIS

Annually, pursuant to State and Federal requirements, the CRTPA develops a Unified Planning Work Program (UPWP) for the upcoming two state fiscal year (July 1, 2010 to June 30, 2012).

The UPWP describes the transportation planning activities to be undertaken and serves as a work plan to coordinate federally funded transportation planning activities. Planning activities identified within the UPWP are largely developed with the use of federal funding, including the following:

- ❑ Federal Highway Administration (FHWA): Planning (PL)
- ❑ Federal Transit Administration (FTA): Section 5303
- ❑ Florida Commission for the Transportation Disadvantaged

As identified in the DRAFT FYs 2011 and 2012 UPWP, the CRTPA staff will focus on a comprehensive range of transportation planning activities, including the following:

- **Multimodal Planning** (**Task 1.1: Transportation Planning Management; Task 4.1: TIP, Task 2.1: Data Collection and Distribution, Task 7.1: Bicycle and Pedestrian Planning, Task 7.2: Transit Planning, Task 8.1: CRTPA and Regional Coordination**): Consistent with the CRTPA's retreat priorities, planning activities will include a focus on multimodal planning efforts. Such tasks include addressing the linkage between adopted plans and funding; development of the Project Priority Lists in a manner ensuring all modes receive funding consideration through the ranking process; active coordination with transit providers including StarMetro; and the implementation of Bicycle and Pedestrian Master Plan projects.
- **Long Range Transportation Plan** (**Task 3.1: UPWP, Task 5.1: Year 2030 LRTP, Task 8.1: CRTPA Coordination**). The Year 2035 Long Range Transportation Plan (LRTP) is scheduled for adoption in FY 2011. In FYs 2011, CRTPA staff will coordinate with CRTPA local governments regarding provision of Year 2035 LRTP information for incorporation in local government comprehensive plans.
- **Public Involvement** (**Task 6.1: Public Involvement**): Activities related to informing the public about the metropolitan planning process as well as the programs and plans of the CRTPA will continue within the CRTPA planning area. Such activities include participation in regional events, development of CRTPA newsletters, placement of current information on the CRTPA's website (www.crtpa.org), conducting public CRTPA meetings to receive input and the use of local media related to CRTPA meetings and programs. Public involvement will also include supporting the intent of Title VI of the Civil Rights Act of 1964 by actively seeking input from the traditionally underserved from the region's population.
- **Efficient Transportation Decision Making (ETDM)** (**Task 2.1: Data Collection and Distribution; Task 6.1: CRTPA Coordination**): The ETDM process will continue to be advanced consistent with programmed project activities. The collection of socioeconomic data will continue related to CRTPA ETDM projects.
- **Transportation Disadvantaged Planning** (**Task 7.1: Transportation Disadvantaged**): Continuation of the CRTPA's role as the lead planning organization for transportation

disadvantaged planning within Leon County will continue. In addition to updating the Transportation Disadvantaged Service Plan, staff will monitor transportation disadvantaged planning within the entire planning area boundary (Gadsden and Wakulla counties) including opportunities for enhanced coordination. The staff will also support the State Commission for the Transportation Disadvantaged efforts for regional coordination.

CHANGES FROM LAST YEAR'S UPWP

Many of the tasks within the UPWP remain the same from year to year as they address requirements of the metropolitan transportation planning process (including development of the transportation improvement program (TIP), UPWP, LRTP, program administration and public involvement including ensuring access to the transportation planning process for the public including the traditionally underserved).

However, annual development of the UPWP also provides an opportunity to reflect on the CRTPA's priorities through development of a work plan. As members will recall, these work plan priorities are annually identified at CRTPA retreats. To that end, the FYs 2011 and 2012 UPWP was developed to address the CRTPA's priorities as identified at its these retreats.

Over the last few years, the CRTPA has provided excellent and succinct policy guidance through its series of retreats. The FYs 2011 and 2012 UPWP provides a work plan to address these priorities through focusing on planning and project implementation activities related to addressing regional multimodalism as well as bicycle and pedestrian project implementation. Such activities include UPWP tasks related to the break out of the CRTPA's annual project priority lists to ensure all adequate funding for all modes (including bike/pedestrian projects identified within Bicycle and Pedestrian Master Plan), enhanced coordination with the CRTPA's transportation partners including StarMetro, and actively pursuing funding to update the Bicycle and Pedestrian Master Plan to include all of CRTPA planning area boundary. The most notable addition to addressing these priorities is the completion of the Regional Master Plan, which will provide a long-term assessment of all transportation needs throughout the CRTPA region.

In addition to the changes mentioned above, the format of the tasks within the FYs 2009/10 UPWP has also been revised to more concisely reflect CRTPA work efforts as well as to break out CRTPA program documents as separate work tasks.

The UPWP, as proposed in this draft, reduces the grant request by 4.2% from the previous two years, in large part due to the completion of the Year 2035 Long Range Transportation/Regional Master Plan in December 2010.

NEXT STEPS

Subsequent to CRTPA approval of transmittal of the DRAFT FYs 2011 and 2012 UPWP to federal and state review agencies, CRTPA staff will transmit the document to the FDOT, FHWA, and FTA for review and comment. Upon receipt of the DRAFT UPWP, the review agencies will provide comments to CRTPA staff within 30 calendar days. Once agency comments are received, CRTPA staff will review the comments and revise as necessary the UPWP prior to CRTPA adoption of the FYs 2011 and

2012 UPWP on May 17, 2010. Following CRTPA adoption of the UPWP, CRTPA staff will transmit the document to the FDOT for review.

OPTIONS

- Option 1: Approve transmittal of the DRAFT FYs 2011 and 2012 UPWP to the FDOT, FHWA and FTA for review and comment.
(Recommended)
- Option 2: Provide other direction.

ATTACHMENTS

- Attachment 1: DRAFT FYs 2011 and 2012 UPWP.