



• 4<sup>TH</sup> FLOOR CITY HALL •

300 S. ADAMS STREET TALLAHASSEE, FL 32301

November 21, 2005, 3:00 P.M.

City Of Tallahassee Commission Chambers, 2<sup>nd</sup> Floor City Hall

### *Meeting Minutes*

#### **CRTPA Members Present:**

##### ***City of Tallahassee***

Chairman Gillum  
Commissioner Lightsey  
Commissioner Mustian  
Commissioner Katz

##### ***Gadsden County***

Commissioner Lamb

##### ***City of Midway***

Commissioner Madison

##### ***Leon County***

Commissioner Grippa  
Commissioner DePuy  
Commissioner Sauls  
Commissioner Rackleff

##### ***Wakulla County***

Commissioner Langston

#### **Staff/Others Present:**

Michael Wright, City of Tallahassee, Asst. City Manager  
Bill Woolery, City of Tallahassee Pubic Works Dept.  
Olu Sawyerr, City of Tallahassee Traffic Engineering  
Gabe Menendez, City of Tallahassee Public Works Dept.  
Philip Inglese, City of Tallahassee Aviation Department  
Tony Park, Leon County Public Works Department  
Jack Kostrzewa, CRTPA Staff  
Greg Burke, CRTPA Staff  
Colleen Roland, CRTPA Staff  
Bryant Paulk, FDOT Staff  
Mary Ann Koos, FDOT Staff  
Rob Schiffer, Cambridge Systematics  
Jon Cramer, Leon County Public Schools  
Delmas Barber, FAMU

**Chairman Gillum called the meeting to order at 3:10 PM.**

#### **I. AWARDS**

*This item was postponed, until the January 2006 CRTPA meeting.*

## **II. AGENDA MODIFICATIONS**

*Due to staffing issues, Agenda Item 1A, 1B, 1E, and 7 will be provided at the January 2006 CRTPA meeting.*

## **III. CONSENT (5 MINUTES)**

### **1. Consent Agenda**

#### **A. Minutes of the September 27, 2005 Meeting of the CRTPA**

*This item was postponed, until the January 2006 CRTPA meeting.*

#### **B. Title VI Procedures**

*This item was postponed, until the January 2006 CRTPA meeting.*

#### **C. Subcommittee Bylaws**

With the reconfiguration of CRTPA advisory subcommittees, staff has drafted new bylaws. The CRTPA approved the draft bylaws at the September meeting. These bylaws have been advertised for a 30-day review period and are being returned to the CRTPA for final approval.

#### **D. Amendment to the FY 2006 – FY 2010 Transportation Improvement Program**

The Florida Department of Transportation (FDOT) has requested that the Capital Region Transportation Planning Agency (CRTPA) amend the CRTPA Fiscal Year (FY) 2006 – Fiscal Year (FY) 2010 Transportation Improvement Program (TIP) to reflect changes to the State Work Program. Specifically, the addition of funding to construct pedestrian safety improvements on Monroe Street (SR 61) between Apalachee Parkway and south of Gaines Street as well as the deferment of an Interstate 10 widening project (east of Rest Area to Old Bainbridge Road).

#### **E. Retreat Report**

*This item was postponed, until the January 2006 CRTPA meeting.*

#### **F. Year 2006 CRTPA Calendar**

Staff has developed the Year 2006 calendar of CRTPA meetings for approval by members.

*Commissioner Langston made a motion to accept the consent agenda. Commissioner Madison seconded the motion. The motion was passed unanimously.*

#### **IV. CRTPA DISCUSSION REQUIRING ACTION**

##### **2. Year 2030 Long Range Transportation Plan Final Needs and Draft Cost Feasible Plans**

Mr. Kostrzewa stated that since March CRTPA staff has been working with Cambridge Systematics to develop the “Year 2030 Needs Plan”. This plan reflects the improvements to the transportation system in order to accommodate the population and economic needs of region. There are two scenarios that have been developed for the CRTPA to review provide comments on for Cost Feasible Plan consideration. Given shortened time period that is available to complete this project, staff will be seeking approval of the Year 2030 Needs Plan. This item is divided into four sections dealing with the Financial Resources, Final Needs Plan, Evaluation Criteria, and Draft Cost Feasible Plan.

Mr. Schiffer of Cambridge Systematics provided information on the Long Range Transportation Plan. He stated the discussion would be divided into four sections, relating to the Financial Resources, Final Needs Plan, Evaluation Criteria, and Draft Cost Feasible Plan.

Mr. Schiffer stated the plan update process has been a work in progress, with the required public workshops on the financial resources and the cost feasible plan. He stated the public hearing adoption hearing for the Long Range Plan would be held on December 5, 2005. He stated that after December the focus would be on documentation. He discussed the workshop schedule with meetings held in June, which focused on Goals, Objectives and Growth Trends; September focused on 2030 Needs Alternatives and November focused on the recommended 2030 Needs Plan and the draft Cost Feasible plan. He stated the recommended needs plan included two alternatives discussed at the last meeting. Enhanced and extended systems alternatives and the new and future system alternatives. He stated these alternatives were analyzed and the recommended 2030 Plan was comprised of the two alternatives. He stated public comment and evaluation performance statistics with highways and transit issues were included in the analysis of the alternatives to formulate the recommended 2030 Needs Plan. He discussed the various components of the plan. He briefly discussed the bicycle and pedestrian, highway and transit components of the plan. Mr. Schiffer stated the cost for the needs plan was evaluated with a document called 2004 Transportation cost from FDOT. He stated local costs were considered where possible. He stated the total cost was 2.3 billion dollars. He discussed the financial resources. Mr. Schiffer stated the discussions were held with FDOT and various County Agencies determine what funding was available for capacity improvements. He stated the findings were that there was 180 million dollars between 2011-2030 from the federal and state agencies; the local infrastructure sales tax in Leon County would provide \$134 million. He stated the total projected revenues was approximately \$316 million, which does not include the anticipation

of projects that would receive funding from some other source, such as, the Florida Intrastate/Strategic Intermodal System; but these funds would be allocated in 2006, or private or institutional funding.

Commissioner Grippa inquired about Mahan Drive qualifications for the SIS funding. Mr. Schiffer stated Mahan Drive has been requested and was in the process of being reviewed for approval. Commissioner Grippa also inquired about the Bike/Ped plans not considered with the plan as it was ranked by the MPO. Mr. Schiffer stated because the Bike/Ped plan was recently re-evaluated and he felt it was best to maintain the ranking in that plan and move forward with the plans that were deemed cost feasible previously. He also noted that as projects are complete that coincide with the Bike/Ped plan the plan would be reevaluated and the projects would be re-ranked and the plan would be updated.

Commissioner Lightsey asked for clarification on bus rapid transit and super stops and more detail for the 12 million listed within the Bike/Ped plan. Mr. Schiffer stated that bus rapid transit was a new concept and the idea was that in comparison to light rail this was more affordable and seeks to move forward with high capacity transit within mixed flow traffic. This also includes stations and other amenities. Where sufficient right-of-way, there could be specific guide ways, stations, platforms, signal preemptions with a special lane for the buses and move ahead of the cars, but this concept will vary depending on the right-of-way constraints. He stated this concept was a move toward a high capacity and a more commuter choice oriented form of transit. He discussed super stops would be similar to C.K. Steele plaza, but on a smaller scale in various areas within the community.

Commissioner Rackleff addressed various issues, including the goals for this plan. He stated the improvements should be an improvement of transportation for the next 25 years and felt this would not help the community and the plan needs to go farther. Mr. Schiffer stated the plan currently placed more emphases on multi-modal and this should be gradually built upon at the next update in 5 years.

Commissioner Gillum noted that the urban core headway improvements have been greatly increased within this plan. He also stated the rapid bus routes; would include outlying area routes. He felt this would not be an overnight solution, but noted the improvements.

Commissioner Madison questioned if there has been any dialog with CSX railroad, for an agreement on the railway from Gadsden and other surrounding County into Tallahassee. Mr. Kostrezwa stated that the idea would be studied to determine if that option would be feasible and could be several years away. Commissioner Lightsey noted this plan was the most innovative and aggressive plan that has been proposed.

*Commissioner Langston made a motion to approve Needs Plan, Financial Resources document, Evaluation Criteria, and a Preliminary Approval on Cost Feasible Plan. The Plan will be up for final adoption on December 5, 2006. Commissioner Madison seconded the motion. The motion was passed unanimously.*

### **3. Draft FY 2007 - FY 2011 Florida Department of Transportation Work Program**

Mr. Kostrzewa stated the process for the work programs were done annually with the FDOT, which was initiated by the TPA. All MPOs within the state begin with priority project lists. The Department would provide the Draft work plan, to be followed by a variance report, which identifies deletions, additions and deferrals for the work program.

Regina Battles summarized the Work Plan. She stated there had already been three public hearings regarding the tentative work plan for 2007-11 within the district. She summarized the deletions, additions and deferrals for the work program.

*Commissioner Gillum stated to the Agency that any comments needed to be in to FDOT by January 17, 2006.*

### **4. Apalachee Parkway Project Development and Environment Study**

The Project Development and Environment Study (PD&E) has been completed and needs closure. Staff is requesting approval of the preferred alternative.

*Commissioner Lightsey made a motion to approve the Project Development and Environment Study (PD&E). Mayor Madison seconded the motion. Commissioner Mustian requested the motion to be amended to include a statement that states that the Bike/Ped improvements internal to the larger study. Mayor Madison seconded the amended motion. The motion was passed unanimously.*

### **5. Monroe Street Pedestrian Safety Project**

The Florida Department of Transportation (FDOT) District 3 staff will discuss the Monroe Street Pedestrian Safety Project.

Mary Anne Koos presented information on the Monroe Street Pedestrian Safety Project. She stated that the Department and workforce innovation has developed recommendations for improvements to help and bring more organization and safety at this intersection. She stated the improvements and estimated costs along Apalachee Parkway to Gaines Street.

**V. PUBLIC INVOLVEMENT/CITIZEN COMMENT**

*No Public Comment*

**VI. INFORMATION**

6. **Correspondence**
7. **Citizen's Advisory Committee/Bicycle and Pedestrian Advisory Committee/Transportation Disadvantaged Coordinating Board/Transportation Technical Coordinating Committee Actions**
8. **Florida Department of Transportation Project Status**
9. **Future Meeting Dates**
10. **Future Agenda Items**
11. **Bicycle and Pedestrian Advisory Committee (BPAC) Resolution**

At the November 8, 2005 CRTPA Bicycle and Pedestrian Advisory Committee (BPAC) meeting, members approved a resolution containing recommendations related to a recent bicycle fatality on Hartsfield Road in Tallahassee.

**Meeting Adjourned at 5:00 PM**

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**Yulonda Mitchell**  
**CRTPA Recording Secretary**

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**Andrew D. Gillum**  
**Chairman**