

**CAPITAL REGION TRANSPORTATION PLANNING AGENCY
CITIZENS ADVISORY COMMITTEE
MEETING MINUTES**

**March 1, 2005; 12:00 PM
Tallahassee Room, 2nd Floor City Hall**

MEMBERS IN ATTENDANCE

Mr. Delmas Barber, Chair
Mr. Richard, Junnier, CAC Member
Mr. Terry Basham, CAC Member
Mr. Jeff Hunter, CAC Member

STAFF/OTHERS PRESENT

Mr. Greg Burke, CRTPA Staff
Mr. Jack Kostrzewa, CRTPA Staff
Ms. Glenda Francis, CRTPA Staff
Mr. Paul Sexton, CRTPA Attorney
Mr. Rob Schiffer, Cambridge Systematics
Ms. Colleen Roland, CRTPA
Mr. Dave Bright, Blue Print 2000
Mr. Chad Williams, FDOT, D3
Mr. Cliff Johnson, FDOT, D3
Ms. Liang Hsia, FDOT
Mr. Bryant Paulk, FDOT, D3
Mr. Paco de la Fuente, citizen
Ms. Yoland Reynolds, PBS&J
Mr. Brian Smalkoski, KHA

The meeting was called to order by Mr. Delmas Barber, Chair at 12:05 PM. Since there was no quorum, the meeting began with comments regarding members' desire to move forward or not with agenda items.

A. AGENDA MODIFICATIONS

Agenda Item C.8 will be added, Lake Jackson Ecopassage Project, presented by Mr. Jack Kostrzewa.

B. OPEN FORUM FOR PUBLIC COMMENT

Mr. Paul Sexton, legal advisor for the CRTPA, gave a brief discussion on the Sunshine Laws.

C. PRESENTATIONS/DISCUSSION

1. Year 2030 Long Range Transportation Plan Kick Off

Mr. Rob Schiffer from Cambridge Systematics presented the Long Range Transportation Plan and the work efforts over the next year and potential strategies. Mr. Schiffer stated newsletters will be distributed and public involvement coordination will include senior

centers, churches, key interlocal agencies, two universities and community college to involve students, government agencies, Chamber of Commerce, local Sierra Club and other locations to ensure coverage in Wakulla County, Gadsden County, and other surrounding areas. He will attempt to get a balance of public input with diverse organizations.

2. Capital Circle, Southwest, Cross Section

Mr. Dave Bright, Blueprint 2000, presented this agenda item with information regarding the Project Development and Environment (PD&E Study for the Capital Circle, Northwest/Southwest project (West Tennessee to Orange Avenue). The proposed cross-section for Capital Circle NW/SW was presented including discussion of the cross-section in light of the anticipated design year 2030 traffic volumes, the segment's inclusion on the emerging Strategic Intermodal System and the required level of service standard "C".

Committee Action: Discussion and Action. CRTPA staff requested committee recommendation of CRTPA approval of the proposed cross-section at the CRTPA's March 14 meeting.

CAC Action: *Without a quorum present, CAC's consensus was to approve cross-section for this agenda item and to move forward to the CRTPA's March 14 meeting.*

3. Intelligent Transportation Systems (ITS) Regional Architecture

At the September, 2004 meeting, the CRTPA received a presentation from the Florida Department of Transportation regarding the Intelligent Transportation System regional architecture.

Committee Action: CRTPA staff requested adoption of the ITS architecture of this region of Florida and to move forward to the CRTPA March 14 meeting.

CAC Action: *Without a quorum present, CAC's consensus was to move this agenda item to the CRTPA's March 14 meeting. (Richard Junnier)*

4. FY 2005-FY 2009 Transportation Improvement Program (TIP)

The Florida Department of Transportation (FDOT) requested that the CRTPA amend the Fiscal Year 2005-Fiscal Year 2009 Transportation Improvement Program to reflect the addition of a new project. Landscape funding for a portion of North Thomasville Road (Kate Ireland Parkway) has been added to the State Work Program in FY 05.

Committee Action: CRTPA Staff requested approval amendment to include landscape funding for a portion of northern Thomasville Road (Kate Ireland Parkway) to be added to the State Work Program in FY 05.

CAC Action: *Without a quorum present, CAC's consensus was to move forward with this agenda item to the CRTPA March 14 meeting. (Delmas Barber)*

5. Draft FY 2006-FY 2010 Transportation Improvement Program (TIP)

CRTPA develops the Transportation Improvement Program in conjunction with the Florida Department of Transportation annually. The TIP is a reflection of all the transportation projects that are scheduled to occur in the next five-year period including but not limited to transit, airport, intersection, roadway, and enhancement projects.

Committee Action: Staff requested committee action to approve CRTPA transmittal of the DRAFT FY 2006-FY 2010 to state and federal review agencies. Staff requested recommendation of CRTPA approval of CRTPA staff scheduling a Public Meeting to present the DRAFT TIP to the public in May.

CAC Action: *After funding questions regarding the Bicycle and Pedestrian project list from Jeff Hunter and without a quorum present, CAC's consensus was to move forward with this agenda item to the CRTPA March 14 meeting. (Delmas Barber)*

6. Draft FY 2006 Unified Planning Work Program (UPWP)

CRTPA staff develops the Unified Planning Work Program (UPWP) in coordination with the Florida Department of Transportation (FDOT) and the Federal Highway Administration (FHWA) and presents the draft version to CRTPA in March. The UPWP serves the budgetary document grant application for the funds dedicated to the completion and continuation of tasks contained in the document. Mr. Burke stated that this document is included on the CRTPA's Website, www.crtpa.org.

Committee Action: Staff requested committee action to approve CRTPA transmittal of the DRAFT FY 2006 UPWP to state and federal agencies for review.

CAC Action: *Without a quorum present, CAC's consensus was to move forward with this agenda item to the CRTPA March 14 meeting. (Delmas Barber)*

7. Items from Committee Members

Discussion ensued regarding priority project lists and how these are funded and ranked. Mr. Barber suggested that this topic be placed as an agenda item at the next meeting.

8. Lake Jackson Ecopassage Project

Mr. Jack Kostrzewa presented this agenda item. In working with Kimley-Horn and Associates, he stated the Scope of Services has been rewritten to get Federal dollars for the Lake Jackson Ecopassage Feasibility Study that was approved in November, 2004. Approval for continuance of payment to Kimley-Horn for this project was requested.

Committee Action: Staff requested approval of new Scope of Services and additional money for Kimley-Horn and Associates to execute this program.

CAC Action: *Without a quorum present, CAC's consensus was to move forward with this agenda item to the CRTPA March 14 meeting.*

Mr. Kostrzewa spoke about a three day meeting on March 13-16 for accreditation with the Federal Highway Department and he welcomed CAC members to attend a public hearing with questions or comments. He spoke about CRTPA being qualified to be a TMA which is an MPO with a population of 200,000 or over. This meeting will determine that the Federal dollars are being spent for the appropriate projects.

D. INFORMATION

- 1. February 1, 2005, Capital Region Transportation Planning Agency (CRTPA) Meeting Action Summary**
- 2. March 14, 2005, Capital Region Transportation Planning Agency (CRTPA) Agenda**
- 3. Agenda Items for Next Meeting, Tuesday, May 23, 2005.**

ADJOURNMENT

The meeting was adjourned at 2:00 PM.