

**CAPITAL REGION TRANSPORTATION PLANNING AGENCY MEEETING
MINUTES**

JUNE 20, 2005; 3:00 PM

City of Tallahassee Commission Chambers, 2nd Floor City Hall

CRTPA MEMBERS:

City of Tallahassee

Commissioner Gillum, Chair

Commissioner Lightsey

Mayor Marks

Commissioner Mustian

Leon County

Commissioner DePuy

Commissioner Grippa

Commissioner Rackleff

Commissioner Sauls

Commissioner Winchester

Leon County School Board

Mr. Dee Crumpler

Gadsden County

Commissioner Lamb

Wakulla County

Commissioner Langston,

City of Midway

Commissioner Madison

City of Quincy

Mayor Taylor

STAFF/OTHERS

Mr. Michael Wright, City Assistant Manager

Ms. Sally Dowlen, County Public Works

Mr. Tony Park, County Public Works Director

Mr. Bill Woolery, City Public Works

Mr. Olu Sawyerr, Traffic Engineering

Mr. Gabe Menendez, Public Works

Mr. Jack Kostrzewa, CRTPA

Mr. Greg Burke, CRTPA

Ms. Colleen Roland, CRTPA

Ms. Glenda Francis, CRTPA

Mr. Denny Wood, FDOT

Mr. Rob Schiffer, Cambridge Systematics

Mr. Jon Cramer, Leon County Schools

Mr. Delmas Barber, FAMU

Mr. Philip Ingleses, City Airport

Mr. Bryant Paulk, FDOT D3 Planning

The meeting was called to order by Commissioner Gillum, Chair, at 3:10 PM and he announced that a candidate had been selected as Executive Director for CRTPA.

I. PRESENTATIONS

Growth Management Legislation and the Transportation Regional Incentives Program (TRIP) - Senate Bill 360

Mr. Denny Wood introduced Mr. Robert Magee, FDOT Office of Policy and Planning. Mr. Magee spoke about the recent Florida Legislative session that produced several new bills that will have an impact on all transportation systems in Florida. Some of this legislation will require actions to occur over the summer and early fall of this year. Mr. Magee spoke about how this relates to the new legislation and how that may impact the CRTPA.

II. AGENDA MODIFICATIONS

III. CONSENT

2. Consent Agenda

A. Minutes of the May 23, 2005 Meeting of the CRTPA

CRTPA Action: Approve minutes of the May 23, 2005 CRTPA meeting

B. Final Transportation Improvement Program (TIP)

The CRTPA annually develops the Transportation Improvement Program (TIP) in conjunction with the Florida Department of Transportation. The TIP is a reflection of all the transportation projects that are scheduled to occur in the next five-year period including but not limited to transit, airport, intersection, roadway and enhancement projects. On May 24, 2005, a public meeting was held to present the document to the public and receive comments.

CRTPA Action: Option 1: Adopt the Fiscal Year 2006 – Fiscal Year 2010 (TIP)

C. FY 2005- FY 2009 Transportation Improvement Program (TIP) Amendment

The Florida Department of Transportation has requested that the Capital Region Transportation Planning Agency (CRTPA) amend the Fiscal Year (FY) 2005-Fiscal Year 2009 Transportation Improvement Program (TIP) to reflect the deletion of a corridor study providing a connection between SR 61 (Monroe Street) and SR 20 (Apalachee Parkway).

CRTPA Action: Option 1: Amend the FY 2005 – FY 2009 Transportation Improvement Program to reflect the deletion of project #4059091 (Gaines Street Connection from SR 61 (Monroe Street) to SR 20 Apalachee Parkway in FY 2005.

D. Capital Circle, Southeast Typical Section

All State of Florida Project Development and Environment (PD&E) Studies completed in the Planning Area are required to have the CRTPA review and approve the “Typical Section” that will be utilized for the future widening of the facility before moving on to the design phase. One project that requires approval before the road widening can take place is Capital Circle, Southeast. The Florida Department of Transportation will present the Typical Section and is seeking approval to move forward with the project.

CRTPA Action: Option 1: Approve the typical section developed for Capital Circle, SE from Tram Road to Connie Drive.

E. Intergovernmental Coordination and Review (ICAR) and Transportation Planning Fund Agreement.

CRTPA Action: Option 1: Approve the Draft ICAR Agreement; Option 2: Approve the Draft PL Funds JPA; Option 3: Approve the delegation of Authority to the CRTPA Executive Director to discuss the ICAR and PL funds JPA with other parties and revise the agreements as necessary on behalf of the CRTPA.

A motion was made by Commissioner Lightsey to approve consent agenda items, seconded by Mayor Madison and unanimously approved.

IV. CRTPA DISCUSSION REQUIRING ACTION

3. Mahan Drive/Tennessee Street SIS Project

Inclusion of the Mahan Drive corridor as a Strategic Intermodal System (SIS) project replacement for the North Monroe Street corridor was pursued by staff at the request of CRTPA.

CRTPA Action: Option 1: Approve Resolution 2005-03 to add the Tennessee Street/Mahan Drive project to the SIS program list.

Motion was made by Commissioner Lightsey to approve, seconded and unanimously approved.

Commissioner Gillum, Chair, requested an update on Baum Road that Jack Kostrzewa provided.

Commissioner Lightsey requested information on Capital Circle SE typical section regarding safe pedestrian crossings at the major intersections. She requested looking at these designs and asked that Mr. Jim Davis, Blueprint 2000, provide this information at a later date to see how these changes have been made.

4. Year 2030 Long Range Transportation Plan

A kick-off presentation regarding the 2030 Long Range Transportation Plan occurred at the March CRTPA meeting. Since that time, staff and the consultant team have worked together to develop the Goals and Objectives, Public Involvement Plan and to identify constrained facilities. Approval of these items and December 5, 2005 Year 2030 Long Range Transportation Public Hearing/Adoption meeting was requested.

Agenda Item 4A

CRTPA Action: Option 1: Approve the Draft set of Goals and Objectives with changes included by the TAC.

Agenda Item 4B

Option 1: Approve the Year 2030 LRTP Public Involvement Plan

Agenda 4C

Option 1: Approve the Year 2030 LRTP Constrained Facilities list with the inclusion of changes recommended by TAC.

City of Tallahassee and Leon County requested to have the following roads constrained:

1. Bradford Road
2. Brevard Road
3. Georgia Street
4. Glenview Street
5. Magnolia Drive
6. Old Bainbridge Road

Agenda 4D

Option 1: Approve the December 5, 2005 Public Hearing/LRTP adoption meeting.

CRTPA approved a motion to include language in the LRTP ensuring that multi-modal features are pursued on resurfacing projects to facilitate the movement of people along resurfaced corridors.

Commissioner Taylor stated that Midway voted not to have any constrained facilities.

Commissioner Lightsey made a motion that CRTPA staff work with Florida Department of Transportation to ensure to integrate as many multi-modal design features as possible, seconded by Commissioner Mustian and unanimously approved.

With all amendments noted, Commissioner Mustian made a motion to approve, seconded by Commissioner Lightsey to approve amendments, and unanimously approved.

5. Transportation Systems Management (TSM) Evaluation Criteria

CRTPA Members voted to create a subcommittee associated with establishing evaluation criteria related to prioritizing the FY 06 Candidate Transportation Systems Management (TSM) List for development of the FY 07-11 TSM Project Priority List.

Option 1: Approve staff use of the evaluation criteria identified at the June 15 CRTPA subcommittee meeting (to be provided at the June 20 CRTPA meeting) and return in September with a recommended priority ranking of TSM candidate projects for CRTPA adoption.

Motion was made by Mr. Dee Crumpler, seconded by Commissioner Lightsey, and unanimously approved.

6. Year 2007-Year 2011 Major Priority Project List Criteria

Option 1: Direct staff to consider the following factors in developing the Major Project Priority List:

- A. Previous Years Project Priority List**
- B. Current Project Status**
- C. Legislative Advance Funding of roadway projects and payback**
- D. Bicycle and Pedestrian Master Plan 2025 Cost Feasible Plan**
- E. Economic Development**
- F. Multi-Modal Level-of-Service/Impact to Transit System**
- G. Strategic Intermodal System (SIS)**

A motion was made by Commissioner Lightsey, seconded, and unanimously approved.

7. Hiring of the Executive Director

Ms. Catherine Schultz discussed the hiring of Mr. David Mohler as CRTPA Executive Director. A base salary of \$85,000 for base salary with additional benefits making the total hiring package worth an additional \$92,428 was agreed upon by CRTPA as well as an amount of \$8,000 for relocation expenses.

There was a motion by Commissioner Rackleff, seconded by Mayor Madison and unanimously approved.

Mayor Mustian would like to check into Mr. Mohler's history when employed with the State.

Commissioner Winchester expressed appreciation for Jack Kostrzewa's work as Interim Executive Director.

8. CRTPA Retreat Date

Consistent with the FY 2006 Unified Work Program, staff is planning a retreat for Fall of 2005 to develop a CRTPA vision and work plan direction. Staff has tentatively identified a date for CRTPA approval. Commissioner Marks asked to wait until the new CRTPA Executive Director comes on board in July to have input on this subject. Discussion ensued regarding the importance of this Retreat and members should make a commitment to attend.

Commissioner Grippa asked about the Safeway to Schools regarding Bike/Pedestrian

Plan and when this will come back. Mr. Kostrzewa stated that this will return in September.

9. CAC Appointments (Gadsden County and Midway)

CRTPA Action – Approved pending application submittal
The appointment of a CAC member from Gadsden County and City of Midway.

Mr. Kostrzewa announced that Commissioner Lamb had an application a new Citizens Advisory Committee member, Ms. Sharon Cooper from Gadsden County, pending completion of paperwork and approval from CRTPA. *CRTPA members voted and it was unanimously approved.* Mayor Madison stated that Reverend Charles Beck's application from Midway be approved. *CRTPA members voted and it was unanimously approved.*

V. PUBLIC INVOLVEMENT/CITIZEN COMMENT

VI. INFORMATION

10. Correspondence

11. Citizen's Advisory Committee/Bicycle and Pedestrian Advisory Committee/Transportation Disadvantaged Coordinating Board/Transportation Technical Coordinating Committee Actions.

12. Florida Department of Transportation Project Status

ADJOURNMENT

The meeting was adjourned at 4:55 PM.

APPROVED:

ATTEST:

ANDREW D. GILLUM
CRTPA CHAIR

CRTPA Interim Director

