

**CAPITAL REGION TRANSPORTATION PLANNING AGENCY
MEETING MINUTES**

**MARCH 14, 2005, 3:00 PM
City Commission Chambers, 2nd Floor, City Hall**

MEMBERS PRESENT

City

Commissioner Gillum, Chair
Mayor Marks
Commissioner Mustian
Commissioner Lightsey

County

Commissioner DePuy
Commissioner Grippa
Commissioner Katz
Commissioner Proctor
Commissioner Rackleff
Commissioner Sauls
Commissioner Thael

School Board

Mr. Dee Crumpler

Surrounding Counties

Mayor Madison, Midway
Commissioner Langston, Wakulla County
Commissioner Taylor, Quincy
Commissioner Lamb, Gadsden County

STAFF/OTHERS PRESENT

Mr. Michael Wright
Mr. Gabriel Menendez, Public Works
Mr. Dan Rigo, County Atty.
Mr. Paul Sexton, CRTPA Atty.
Mr. Jack Kostrzewa, CRTPA
Mr. James Johnson, Planning Dept.
Ms. Colleen Roland, CRTPA
Mr. Greg Burke, CRTPA
Ms. Glenda Francis, CRTPA

The meeting was called to order by Commissioner Gillum, Chair at 3:15 PM.

I. AGENDA MODIFICATIONS

Agenda Item IV. 6, Capital Circle, Northwest/Southwest, Typical Section was removed from the agenda.

II. PRESENTATIONS

2. Presentations

A. Florida Department of Transportation

At the request of CRTPA members, FDOT Secretary Prescott discussed changing priorities, Draft Work Program, and answered questions regarding the Strategic Intermodal System criteria, project funding issues and coordinating efforts relating to

Capital Region Transportation Planning Agency. He encouraged the CRTPA to have a mindset for a more regional approach.

B. Federal Highway Administration

Ms. Stacie Blizzard from Federal Highway Administration spoke about the upcoming required Certification Public Meeting and certification process March 14, and the 15-17 regarding the Capital Region Transportation Planning Agency.

C. Year 2030 Long Range Transportation Plan Kick-Off

Mr. Rob Schiffer from Cambridge Systematics spoke about the upcoming Long Range Plan regarding public involvement, regionalism, multi-modal solutions and choices, special needs population, coordination with other studies and other issues.

A motion was made to recommend change from 2025 to 2030 Long Range Transportation Plan by Commissioner Rackleff, seconded by Commissioner Sauls and unanimously approved.

III. CONSENT

3. Consent Agenda

CRTPA Action: *Motion to recommend approval of Consent Items, excluding Items C and F for discussion, was made by Commissioner Grippa, seconded by Commissioner Lightsey and unanimously approved.*

A. Minutes of the February 21, 2005 Meeting of the CRTPA

B. DRAFT FY 2006 Unified Planning Work Program

Option 1: Staff requested approval of transmittal of the Draft FY 2006-UPWP to FDOT, FHWA and FTA for review and comment.

C. DRAFT FY 2006-FY 2010 Transportation Improvement Program

Option 1: Staff requested approval of transmittal of the Draft FY 2006-FY 2010 TIP to state and federal review agencies for review. Option 2: Staff also requested approval to conduct a public meeting in May to present the DRAFT FY 2006-FY 2010 TIP to the public for review and comment.

CRTPA Action: *Motion to recommend approval for Options 1 and 2 was made by Commissioner Lightsey, seconded and unanimously approved.*

D. Intelligent Transportation Systems (ITS) Regional Architecture

At the September, 2004 meeting, the CRTPA received a presentation from the Florida Department of Transportation regarding the Intelligent Transportation System regional architecture. *Option 1: adoption of the Regional Architecture by resolution.*

E. FY 2005-FY 2009 Transportation Improvement Program (TIP)

Option 1: The Florida Department of Transportation requested that the Capital Region Transportation Agency (CRTPA) amend the Fiscal Year (FY) 2005-Fiscal Year 2009 Transportation Improvement Program (TIP) to reflect the addition of a new project. That project is landscape funding for a portion of northern Thomasville Road (Kate Ireland Parkway)

F. Lake Jackson Ecopassage Project Development and Environment (PD&E) Study

Staff is seeking approval of the Scope-of-Services and to continue with Kimley-Horn and Associates as the consultant through a supplemental contract.

CRTPA ACTION: *Commissioner Lightsey made a motion to delay approval until information can be gathered regarding the Environmental Mitigation Fund and what projects these funds can be used, seconded by Commissioner Grippa and unanimously approved, with one dissenting vote by Commissioner Thaell.*

IV. CRTPA DISCUSSION REQUIRING ACTION

4. Hiring of the CRTPA Executive Director

An update was given by Commissioner Gillum. Another round of interviews for this position will be held.

5. Bylaws

As a result of the inception of the Capital Region Transportation Planning Agency, new bylaws were drafted that reflect the new organization.

CRTPA ACTION: *Option 1: Approve the draft Bylaws and Option 2: Direct staff to advertise the bylaws for a 30-day public inspection and comment period and return them to the CRTPA for final approval in May. There was a motion to approve the bylaws by Commissioner Grippa, seconded by Commissioner Lightsey and unanimously approved.*

6. Capital Circle, Northwest/Southwest Typical Section
(This item pulled from agenda)

7. Sunshine Laws

CRTPA attorney, Mr. Paul Sexton, gave a presentation regarding the application of Sunshine Laws to the CRTPA subcommittees. Discussion ensued regarding the make up of these subcommittees and size.

VI. PUBLIC INVOLVEMENT/CITIZEN COMMENT

VII. INFORMATION

8. Correspondence
9. Citizen's Advisory Committee/Bicycle and Pedestrian Advisory Committee/Transportation Disadvantaged Coordinating Board/Transportation Technical Coordinating Committee Actions.

ADJOURNED:

The meeting was adjourned at 5:15 PM.

APPROVED:

ATTEST:

Commissioner Gillum
CRTPA Chair

CRTPA Secretary

