



**Capital Region Transportation Planning Agency  
Committee Meeting**

**Tuesday, May 10, 2005**

**(Citizens Advisory Committee, 12:00 – 2:00 PM, Tallahassee Room, 2<sup>nd</sup> FL)  
(Bicycle and Pedestrian Advisory Committee, 4:00 – 6:00 PM, Conference 4F)  
(Technical Advisory Committee, 9:00 – 11:00 AM, Commission Chambers)**

**City Hall**

**300 South Adams Street, Tallahassee**

**AGENDA**

**A. AGENDA MODIFICATIONS**

**B. OPEN FORUM FOR PUBLIC COMMENT**

*Citizens are invited to address the Committee.*

**C. CONSENT AGENDA**

**1. Minutes of the February 8 and March 1, 2005, Meeting**

The Minutes of the February 8 and March 1, 2005 subcommittee meeting are provided as *Attachment C.1* for your review and approval.

**2. FY 2006 Unified Planning Work Program (UPWP)**

*[CRTPA Agenda Item 2.B] (Mr. Greg Burke, CRTPA Staff)*

Annually, the Capital Regional Transportation Planning Agency (CRTPA) develops the Unified Planning Work Program (UPWP) in coordination with the Florida Department of Transportation (FDOT) and the Federal Highway Administration (FHWA) – presenting the draft version to CRTPA members in March. The UPWP serves as the CRTPA’s Work Plan, budgetary document and grant application for the funds identified within the document. The CRTPA approved transmittal of the draft UPWP to review agencies at its March 14 meeting. The FY 2006 addresses comments provided by the review agencies (included at the end of the document). Staff is requesting CRTPA committee recommendation of CRTPA approval of the *FY 2006 UPWP*, which is provided as *Attachment C.2*.

***If you have a disability requiring accommodations, please contact the Capital Region Transportation Planning Agency (CRTPA). The CRTPA telephone number is (850) 891-8540. The telephone number of the Florida Relay TDD Service is 711.***

**D. Presentations/Discussion**

**1. Year 2030 Long Range Transportation Plan [CRTPA Agenda Item 4]  
(Mr. Jack Kostrzewa, CRTPA Staff)**

The Year 2030 Long Range Transportation Plan (LRTP) was kicked-off at the March 2005 subcommittee meetings. Since that time, the Consultant and staff have been developing some preliminary information for discussion by the CRTPA subcommittees. This information includes the following:

- A. Goals and Objectives. The Goals and objectives for the LRTP are being brought forward to allow citizens, staff and the CRTPA members know what our emphasis will be for this plan update. The Goals and Objectives will also be utilized as measurement tools for evaluating the Cost Feasible Plan. For this LRTP we have emphasized the regional transportation system and eliminated any specific references to serving any particular community. Lastly, the Goals and Objectives are based on the TEA-21 planning guidelines. The Goals and Objectives are shown as ***Attachment D.1A***.
- B. Constrained Facilities. One of the more contentious issues brought forward during the LRTP process is defining where and what roads will not be considered for improvement as part of the LRTP process, prior to any future models being run or evaluated. This is an important concept since this process can automatically eliminate future improvements based on the direction of today's CRTPA members. The Constrained Facilities Maps for the CRTPA are shown in ***Attachment D.1B***.
- C. Public Involvement Plan. One of the more important documents and processes to have in place at the front end of the project is the Public Involvement Plan (PIP). This document outlines the direction of the LRTP from a public involvement vision including efforts such as the public meetings, newsletters, web-site information, and additional means by which the Consultant and CRTPA staff intend on having the public involved with the LRTP. The PIP is shown as ***Attachment D.1C***.

Staff is seeking comments and approval of these items for submittal to the CRTPA.

**Committee Action: CRTPA Staff is seeking comments and approval of these items for submittal to the CRTPA.**

**2. Lake Jackson Ecopassage Feasibility Study Final Report [CRTPA Agenda Item 3] (Mr. Jack Kostrzewa, CRTPA Staff)**

Since the approval of the Lake Jackson Feasibility Study in November of 2004, Kimley-Horn and Associates has been working to finalize the project report. CRTPA staff respectfully submits the Lake Jackson Feasibility Study Final Report for comments and approval by the CRTPA subcommittees.

**Committee Action: CRTPA Staff is seeking comments and approval of Lake Jackson Ecopassage Feasibility Study Final Report.**

**3. Bicycle and Pedestrian Master Plan [CRTPA Agenda Item 5](Mr. Jon Cramer, Leon County School Board)**

The CRTPA approved the Year 2025 Cost Feasible Plan of the Bicycle and Pedestrian Master Plan at its May 17, 2004 meeting. At that time, the CRTPA directed staff to work with Leon County Schools to develop a list of projects that would connect neighborhoods to schools -- thereby implementing the Access to Schools Program. Since that time, CRTPA staff, along with staff from Leon County Schools, has been working to develop prioritization criteria for needed projects, and a final prioritized list of recommended "Access to School" projects.

Mr. Jon Cramer, of Leon County Schools, will be available to answer questions regarding the prioritization process, and to present the list of recommended projects to begin implementation of the Access to Schools Program. The prioritized project list, which was approved by the Leon County School Board on March 29, 2005, is provided as *Attachment D.3*

**Committee Action: For Committee discussion and action.**

**4. Conceptual Approval of Transportation Equity Act for the 21<sup>st</sup> Century Enhancement Applications [CRTPA Agenda Item 6] (Ms. Lynn Barr, CRTPA Staff)**

The Transportation Equity Act for the 21<sup>st</sup> Century provides annual funding for local enhancement projects such as bicycle and pedestrian facilities, safety and/or educational programs for pedestrians and bicyclists, landscaping and beautification, and other similar projects. The first participatory step in the annual FDOT enhancement funding process requires the CRTPA to formally submit a list of locally proposed enhancement projects to the FDOT for funding consideration. Additionally, the submitted project applications must have sponsorship from local government agencies to be considered eligible for funding consideration under this program.

This year, the CRTPA has received two eligible project applications to forward to FDOT for funding consideration; The Meridian Greenway Trail, and the Downtown Tallahassee Pedestrian Signage System. Both projects have been granted sponsorship by the City Commission and are included as **Attachments D.4A and D.4B**. At this time, staff is requesting that the CRTPA approve transmittal of these two projects to FDOT for further eligibility review. Upon approval, the next step in the process will be to submit a prioritized funding list of the two projects to FDOT in July of 2005. In order to meet this July schedule, the recommended prioritized funding list will be established by a special, "Enhancement Projects Subcommittee" (composed of members of the CRTPA subcommittees), in May of this year, with the recommendations of this and the other formal CRTPA subcommittees forwarded to the CRTPA for *their* consideration and *final approval* at their June 20, 2005 meeting.

**Committee Action:** *For Committee discussion and action.*

**5. FDOT Transportation Systems Management (TSM) Process and Candidate CRTPA TSM Project Prioritization** (*Mr. Greg Burke, CRTPA Staff*)

The Florida Department of Transportation (FDOT) District 3 (Traffic Operations) will provide on an overview of the process by which transportation systems management (TSM) projects become eligible to be included for funding in the FDOT's Work Program. Transportation systems management (TSM) projects typically identify low cost improvements to the existing transportation system that can be constructed in less than two years (such as intersection improvements).

Additionally, the FDOT has requested the CRTPA's guidance in prioritizing candidate transportation systems management (TSM) projects. In past years, Leon County and City of Tallahassee Public Works have taken the lead on coordinating prioritization of this list with the FDOT. Given the CRTPA's recent expansion to include portions of Gadsden and Wakulla counties, the CRTPA will now more actively be involved in the prioritization of the TSM candidate project list. CRTPA staff will be requesting Committee input on bringing this list back in June for prioritization. **Attachment D.5** contains the list of candidate CRTPA TSM projects for prioritization.

**Committee Action:** *For Committee discussion and action.*

**E. INFORMATION**

**1. March 14, 2005, Capital Region Transportation Planning Agency (CRTPA) Meeting Action Summary**

A summary of CRTPA actions (taken at their March 14, 2005 meeting) will be provided at the May 10, 2005 CRTPA Subcommittee meetings.

**2. May 23, 2005, Capital Region Transportation Planning Agency (CRTPA) Agenda**

*Attachment E.2* provides the tentative agenda for the May 23, 2005, CRTPA meeting. Staff will answer questions regarding items on the agenda as requested.

**3. Agenda Items for Next Meeting, Tuesday, June 7, 2005**