

**CAPITAL REGION TRANSPORTATION PLANNING AGENCY  
TECHNICAL COORDINATING COMMITTEE  
MEETING MINUTES**

**February 8, 2005; 9:00 AM  
Commission Chambers, Second Floor, City Hall**

**MEMBERS PRESENT:**

**City of Tallahassee**

Mr. Anil Panicker, Growth Mgmt. Concurrency  
Mr. Olu Sawyerr, Public Works, Traffic Eng.  
Mr. David Folsom, Tallahassee Police Dept.  
Mr. Philip Inglese, Airport

**Leon County**

Ms. Debbie Hertz, Sheriff's Office  
Ms. Andrea Simpson, Admin.  
Mr. Tony Park, Public Works, Engineering

**Multi-Jurisdictional**

Ms. Jennifer Carver, Bike/Ped Coord.  
Mr. Jack Kostrzewa, CRTPA  
Mr. Keith McCarron, ARPC  
Mr. James Johnson, Planning, Comprehensive  
Mr. Jim Davis, Blueprint 2000

**Other Jurisdictions**

Ms. Arleen Houston, City of Quincy

**Non-Voting/Ex-Oficio Members**

Mr. Bryant Paulk, FDOT, District 3

**STAFF/OTHERS**

Mr. Greg Burke, CRTPA  
Ms. Colleen Roland, CRTPA  
Ms. Glenda Francis, CRTPA

**The meeting was called to order by Philip Inglese, Chairman, at 9:10 AM. There were introductions of members.**

Mr. Inglese spoke about the Sunshine Laws stating that TCC members were not to discuss or email items of substance among other TCC members that will be voted on at TCC meetings.

**A. AGENDA MODIFICATIONS**

**B. OPEN FORUM FOR PUBLIC COMMENT**

**C. CONSENT ITEMS**

**1. Minutes of the January 4, 2005, Meeting**

***Mr. Tony Park made a recommendation to approve minutes, seconded by Andrea Simpson, and unanimously approved.***

## **D. ACTION ITEMS**

1. Adoption of the Regional Architecture for the State of Florida Intelligent Transportation System

*Jack Kostrzewa made a motion that this agenda item be tabled because it was unclear and too many questions were being asked. It is not clear as to what was being adopted. He asked that this agenda item be brought back at the March 14 meeting. The motion was seconded by Olu Sawyerr and unanimously approved.*

### **2. Restructuring of CRTPA Subcommittees**

CRTPA staff provided a summary of the recommendations for changes to the TCC and a revised schedule for their implementation. The current membership and the proposed membership were discussed.

*A motion was made by Tony Park to reconstruct subcommittees to include: Florida Highway Patrol ( voting member/at discretion), Leon County EMS, Wakulla Fire Department, Quincy and Gadsden County and cities (liaison), seconded by Arleen Houston and unanimously approved.. Mr. Kostrzewa stated that the voting members and liaisons can be added.*

## **E. DISCUSSION ITEMS NOT REQUIRING ACTION**

### **1. Efficient Transportation Decision Making**

Mr. Greg Burke presented this agenda item that involves a relatively new, mandated process for major transportation improvement projects of the FDOT. Associated with this project are requirements for Florida MPOs. Within the CRTPA, four (4) transportation improvement projects have been identified for inclusion in the ETDM process.

### **2. Bicycle and Pedestrian Master Plan Access to Schools Update**

Ms. Carver gave an update on the Access to Schools program from the Bike/Pedestrian Master Plan that CRTPA asked to move forward. She received input from all of the schools Advisory Councils on the list of projects that were sent out. The top five priorities were given. Several priority lists were made and this will go to the District Advisory Council in February but delayed to March. The School Board will look at list prior to coming to CRTPA meeting for information. This should come back to CRTPA for approval in May.

Discussion occurred regarding Ms. Carver's upcoming leave from employment with the CRTPA. It was noted that a temporary Planner will be hired until a permanent Planner is hired.

Mr. Tony Park and Mr. Olu Sawyerr commented on Jennifer Carver's Bicycle and Pedestrian Master Plan and appreciated her hard work and accomplishments.

### **3. Items from TCC Members**

Mr. Jack Kostrzewa spoke about changes and discussion of regional influence on growth management laws from the DCA Secretary Cohen and invited TCC members to attend the February CRTPA meeting.

#### **A. INFORMATION**

- 1. January 4, 2005 Voting Results**
- 2. January 10, 2005, Capital Region Transportation Planning Agency (CRTPA) Meeting Action Summary**
- 3. February 21, 2005, Capital Region Transportation Planning Agency (CRTPA) Agenda**

#### **ADJOURNMENT:**

**The meeting was adjourned at 10:55 AM.**