

**CAPITAL REGION TRANSPORTATION PLANNING AGENCY
TECHNICAL COORDINATING COMMITTEE
MEETING MINUTES**

**March 1, 2005; 9 AM
Commission Chambers, City Hall, Second Floor**

The meeting was called to order by Philip Inglese, Chairman, at 9:10 am.

MEMBERS PRESENT

City of Tallahassee

Mr. Anil Panicker, Growth Mgmt. Concurrency
Mr. Olu Sawyerr, Public Works, Traffic Eng.
Mr. Philip Inglese, Airport
Mr. Steve Gandy (for Capt. Gilmore) TPD
Mr. Cliff Johnson, FDOT Traffic Operations

Leon County

Ms. Andrea Simpson, County Admin.
Ms. Sally Dowlen, County Public Works
Mr. Tony Park, Public Works, Engineering
Ms. Silvia Walsh-Sanders for Arthur Pla,
Leon County Schools

Mr. Brian Waterman, County

Multi-Jurisdictional

Mr. Jack Kostrzewa, CRTPA
Ms. Colleen Roland, Transp. Disadv.
Mr. Keith McCarron, ARPC
Mr. James Johnson, Planning Comprehensive
Mr. Dave Bright, Blueprint 2000

Non-Voting/Ex-Officio Members

Mr. Bryant Paulk, FDOT D3

STAFF/OTHERS PRESENT

Mr. Greg Burke, CRTPA
Ms. Glenda Francis, CRTPA
Mr. Rob Schiffer, Cambridge
Mr. Paul Sexton, CRTPA Atty.
Mr. Rob Shiffer, Cambridge Sys
Mr. Blair Martin, FDOT, Envir
Mr. Chad Williams, FDOT Traffic
Mr. Liang Hsia, FDOT State Traffic
Mr. Brian Smalkosi, KHA
Mr. Cesar Segovia, PBX&J

The meeting was called to order by Mr. Philip Inglese, at 9:15 AM.

A. AGENDA MODIFICATIONS

Presentation on the Sunshine Laws was given by Mr. Paul Sexton, CRTPA Attorney. He stated there is a Power Point slide show under Citizens Committee portion on the County Website, County Attorney's office HTML.

Jack Kostrzewa gave an update on the Lake Jackson Ecopassage.

B. OPEN FORUM FOR PUBLIC COMMENT

C. PRESENTATIONS/DISCUSSIONS

1. Year 2030 Long Range Transportation Plan Kick Off

Mr. Rob Schiffer gave a brief overview on the 2030 kickoff. He discussed the work approach, potential strategies, developing the Needs Plan, Cost Feasible Plan and Public Involvement Plan and received questions from the group.

2. Capital Circle, Southwest, Cross Section

Blueprint 2000/FDOT staff presented information regarding the Project Development and Environment (PD&E) Study for the Capital Circle, Northwest/Southwest project (West Tennessee to Orange Avenue). Staff presented the proposed cross-section for Capital Circle NW/SW and discussed the cross-section in light of the anticipated design year 2030 traffic volumes, the segment's inclusion on the emerging Strategic Intermodal System and required level of service standard "C".

Committee Action: For Committee discussion and action to request committee recommendation of CRTPA approval of the proposed cross-section at the CRTPA's March 14th meeting.

TCC Action: A motion for recommendation for approval was made by Dave Bright, seconded by Olu Sawyerr, and unanimously approved.

3. Intelligent Transportation Systems (ITS) Regional Architecture

At the September, 2004 meeting, the CRTPA received a presentation from the Florida Department of Transportation regarding the Intelligent Transportation System regional architecture.

Committee Action: For Committee discussion and action to adopt the ITS architecture for this region of Florida.

TCC Action: A motion was made to recommend adoption by Tony Park, seconded by Anil Panicker and unanimously approved.

4. FY 2005-FY2009 Transportation Improvement Program (TIP) AMENDMENT

The Florida Department of Transportation (DOT) has requested that the Capital Region Transportation Planning Agency (CRTPA) amend the Fiscal Year (FY) 2005-Fiscal Year (FY) 2009 Transportation Improvement Program (TIP) to reflect the addition of a new project.

Committee Action: For Committee discussion and action to approved landscape funding for a portion of northern Thomasville Road (Kate Ireland Parkway) has been added to the State Work Program in FY 05.

TCC Action: A motion was made to recommend approval by motion from Anil Panicker, seconded by Colleen Roland and unanimously approved.

Sally Dowlen would like to see the \$100,000 county contribution to TD funding shown in the TIP. Colleen Roland will get this information to be included.

5. Draft FY 2006-FY 2010 Transportation Improvement Program (TIP)

Annually, CRTPA staff develops the Transportation Improvement Program (TIP) in conjunction with the FDOT. The TIP is a reflection of all the transportation projects that are scheduled to occur in the next five-year period including but not limited to transit, airport, intersection, roadway and enhancement projects.

Committee Action: Requesting Committee action to approve CRTPA transmittal of the Draft FY 2006-FY 2010 TIP to state and federal review agencies. Also, staff is seeking a recommendation of CRTPA approval of CRTPA staff scheduling a Public Meeting to present the Draft TIP to the public in May.

TCC Action: A motion was made for approval by Olu Sawyerr, seconded by Colleen Roland and unanimously approved.

6. DRAFT FY 2006 Unified Planning Work Program (UPWP)

Annually, CRTPA staff develops the Unified Planning Work Program (UPWP) in coordination with the FDOT and the Federal Highway Administration (FHWA) to present the draft version to CRTPA members in March. The UPWP serves as the budgetary document and grant application for the fund dedicated to the completion and continuation of tasks contained in the document.

Discussion ensued regarding adding Wakulla, Gadsden and surrounding counties/cities in future UPWP. Mr. Burke spoke about traffic surveillance and ITS.

Committee Action: Staff is requesting Committee action to approve CRTPA transmittal of the Draft FY 2006 UPWP to state and federal agencies for review.

TCC Action: A motion was made to approve recommendation by Jack Kostrzewa, seconded by Olu Sawyerr, and unanimously approved.

7. Lake Jackson Ecopassage Project

Jack Kostrzewa presented the Lake Jackson Ecopassage Project and the approval of the Feasibility Study by CRTPA in November, 2004. Federal funding will be needed for this study and a PD & E study was completed. Kimley-Horn developed the Scope of Services for the project and made a request to get environmental mitigation funds. He has copies of the Scope of Services to distribute.

Committee Action: Staff is requesting approval of Scope of Services and a continuation with Kimley-Horn contract.

TCC Action: A motion was made by Tony Park to approve the Scope of Services, seconded by Colleen Roland and unanimously approved. A second motion was made by Colleen Roland to approve the Supplemental Agreement with Kimley-Horn, seconded by Tony Park, and unanimously approved.

8. Items from Committee Members

9.

Jack Kostrzewa spoke about changing the name of the TCC to TAC (Transportation Advisory Committee).

He stated that with Jennifer Carver leaving the department, Lynn Barr will be working part-time.

Jack Kostrzewa spoke about the TMA certification and distributed material showing dates and times of the meeting, along with a Public Hearing for the kick off and invited attendance by TCC members.

E. INFORMATION

- 1. February 21, 2005, Capital Region Transportation Planning Agency (CRTPA) Meeting Action Summary**
- 2. March 14, 2005, Capital Region Transportation Planning Agency (CRTPA) Agenda**
- 3. Agenda Items for Next Meeting, Tuesday, May 23, 2005.**

ADJOURNMENT:

Meeting was adjourned at 11:15 AM.