

**CAPITAL REGION TRANSPORTATION PLANNING AGENCY
MEETING MINUTES**

**January 10, 2005; 3:00 PM
City of Tallahassee Commission Chambers, 2nd Floor**

MEMBERS PRESENT:

City

Commissioner Gillum, *Chair*
Commissioner Katz
Commissioner Lightsey
Mayor Marks
Commissioner Mustian

County

Commissioner DePuy
Commissioner Grippa
Commissioner Rackleff
Commissioner Sauls
Commissioner Thael
Commissioner Winchester, *Vice Chair*

Leon County School Board

Mr. Dee Crumpler

Midway

Mayor Madison

Gadsden County

Commissioner Lamb

Quincy

Commissioner Taylor

Wakulla County

Commissioner Langston

STAFF/OTHERS PRESENT:

Mr. Michael Wright, Assistant City Manager
Mr. Wayne Tedder, Planning Director
Ms. Debra Schiro, COT Legal
Mr. Jack Kostrzewa, Acting Dir., CRTPA
Mr. Greg Burke, CRTPA
Ms. Colleen Roland, CRTPA
Ms. Jennifer Carver, CRTPA
Ms. Glenda Francis, CRTPA
Mr. Dan Beaty, PBS&J
Mr. Jim Croteau, Leon County School
Ms. Arleen Houston, City of Quincy
Mr. Jim Davis, Blueprint 2000
Mr. Delmas Barber, FAMU
Mr. James Johnson, Planning Department

The meeting was called to order by Commissioner Gillum, Chair, at 3:05 p.m. CRTPA members were introduced and Commissioner Gillum stated that the Interlocal Agreements had been signed and were in the process of being mailed back to CRTPA. Attorney Paul Sexton stated because the agreements had been signed that the new members from the surrounding counties would have voting rights at this meeting.

I. AGENDA MODIFICATIONS

There were no modifications.

II. AWARDS

1. 2004 Bicycling and Walking Awards

Mr. Pete Butler, Chair of the Bicycle and Pedestrian Advisory Committee, presented awards and certificates for the following categories: **Advocacy Award** for the outstanding citizen advocate and citizen organization that promotes bicycling and

walking issues: **Individual:** Chris Sands and Honorable Mentions: Marie-Anne Luber and Peter Kerwin. **Organization:** Krank It Up! The **Business Award** was given to the establishment that promotes and facilitates bicycling and walking: **Southwood**, and Honorable Mentions to **Julie Coffey/Publix Lafayette Place** (Store #00137), **Sports Deli** and **Westminster Oaks**. **Leadership** for a professional and elected official active in the furthering of bicycling and walking issues: **Professional – Rick Stoutamire** with Honorable Mentions to the **Genesis Group**; **Elected Official: Commissioner Bob Rackleff**. Commissioner Bob Rackleff was recognized for his leadership role. **Media** award for a media organization that promotes bicycling and walking issues as given to **Tallahassee Democrat**. **Promotional Event** for the best event that promotes bicycling and walking was given to **Patricia Maurer for “Commuter Choices Week”**.

Commissioner Sauls received a plaque for serving as CRTPA Chair for 2004.

III. PRESENTATIONS

2. CRTPA Orientation

Mr. Jack Kostrzewa presented an orientation describing the CRTPA functions to assist members to become more effective in their roles.

Discussion ensued regarding the funding process and how the priority projects are chosen. Commissioner Lightsey requested a copy of the presentation made by Jack and a copy of the current evaluation criteria list that has been used consistently through the years to evaluate, prioritize and weigh the projects be placed in the CRTPA books for CRTPA members. Commissioner Gillum stated that there are other lists used such as the SIS list, that is forwarded up the funding chain, where members would like to see consistency.

IV. CONSENT

3. Consent Agenda

A. Minutes of the November 15, and December 8, 2004 Meetings Of the Capital Region Transportation Planning Agency

The minutes were approved by motion from Commissioner Lamb, seconded by Commissioner Lightsey and unanimously approved.

B. Modification to the Fiscal Year 2004-2005 Unified Planning Work Program

C. Approval of the Special February CRTPA Meeting

V. CRTPA DISCUSSION REQUIRING MPO ACTION

4. Florida Department of Transportation Fiscal Year 2005-2006 Work Program

Mr. Greg Burke presented this agenda item that had been previously presented at the November 15, 2004, CRTPA meeting by representatives from the Florida Department of Transportation. At that meeting, CRTPA members requested that the January CRTPA meeting date be changed in order to allow time for members to provide comments to the FDOT regarding the Draft Work Program. Projects by county were discussed, including the surrounding counties.

Commissioner Thaelle asked about resurfacing Mahan Drive prior to construction in 2008 and also requested traffic report of fatalities at Baum Road/U.S. Highway 90 intersection and when traffic signalization may occur. Mr. Burke said that FDOT had requested signalization in the past for this intersection. Commissioner Lightsey was pleased with the SIS funding on Capital Circle SW.

Commissioner Winchester asked why Baum Road is the number 1 road instead of Capital Circle NW or Highway 27 and would like to call a meeting with FDOT to discuss this. He would like to see the criteria of why Talpeco was not chosen for a traffic light, that is a major intersection, and did not have the funding. He felt that a capacity issue existed between I-10 and 27 North and would like to see the why this was not included. Staff will get back with Commissioner Winchester regarding these issues. Commissioner Winchester requested the accident frequency data as to how Baum Road was selected to be brought back.

Commissioner Mustian asked about the data on Quincy Bypass and questioned if this was the best use of the region's resources. Arleen Houston and Commissioner Taylor spoke about the need for this project. Jack Kostrzewa talked about the Rural and Urban dollars and why FDOT would choose this project for completion.

Commissioner Lightsey requested information regarding the Baum Road issue. In September, 2004, the MPO declared this intersection No. 1. What was Project No. 1 before that meeting? She asked for basic information how this decision was made. Commissioner Gillum responded to Commissioner Lightsey's question.

Commissioner DePuy recommended the Quincy Bypass between State Road 12 and U.S. 90 be approved and requested a meeting with the FDOT Secretary to have the Baum Road money be spent on another project. This was a motion and seconded by Commissioner Lightsey. The motion was unanimously approved.

VI. PUBLIC INVOLVEMENT/CITIZEN COMMENT

NONE

VII. INFORMATION

5. Hiring of Executive Director - Update

Ms. Catherine Shoultz stated that 12 eligible applications for this position have been received and forwarded to the committee for their review. A meeting has been scheduled for January 20 in order to shortlist the candidates who will be receiving an interview by the committee. Ms. Shoultz and staff will facilitate with the selection process in terms of arranging the meetings, assisting with developing interview questions and ranking the candidates. Once the interviews have been conducted, staff will assist with extensive reference checks and background checks on the candidates.

The members of the Committee are: Commissioner Winchester, Chair, Commissioner Brian Langston, Wakulla County, Ms. Andrea Simpson, Leon County Administrators Office, Ms. Arleen Houston, Quincy, Mr. Marlon Brown, Assistant to the City Manager, Mr. Jim Davis, Blueprint 2000 Director, Mr. Wayne Tedder, Planning Director and Mr. Howard Glassman, MPOAC.

After discussion, CRTPA elected to have the committee send one recommendation to the CRTPA Board as Executive Director. Mayor Marks discussed changes within the CRTPA with the focus on regionalism and addition of new members from surrounding counties and an amendable Director of Florida Department of Transportation who is willing to talk with CRTPA members.

Commissioner Rackleff discussed the FSU Master Plan and the addition of 4500 parking places, which he considers a transportation nightmare.

- 6. Correspondence**
- 7. Citizen's Advisory Committee/Bicycle and Pedestrian Advisory Committee/Transportation Disadvantaged Coordinating Board/Transportation Technical Coordinating Committee Actions**
- 8. Florida Department of Transportation Project Status**
- 9. Future Agenda Items**

ADJOURNMENT:

The meeting was adjourned at 5:15 PM.

APPROVED:

ATTEST:

ANDREW D. GILLUM
CRTPA Chair

CRTPA Secretary

